

VILLAGE OF IRMA

Minutes of the Regular Meeting of Irma Village Council held November 14, 2017 at 7:00 p.m. in the Irma Village Council Chambers.

CALL TO ORDER: Mayor Dennis Fuder called the meeting to order at 7:00 P.M.

PRESENT: Mayor Dennis Fuder, Deputy Mayor Joan Green, Councillor Doug Coubrough, Councillor Cory Challenger, Councillor Vance Fuder, CAO Neil Loonen and Public Works Foreman Rob Lee

GALLERY:

DELEGATION: Site Engineering 7:53 P.M. to 8:35 P.M.

AGENDA:

Motion: 17-210 MOVED BY Deputy Mayor Joan Green that the agenda be accepted as printed for the November 14, 2017 meeting.

Carried

APPROVAL OF ORGANIZATIONAL MEETING MINUTES:

Motion: 17-211 MOVED BY Councillor Richard Langley that the Village of Irma's Organizational meeting minutes of October 10, 2017 be accepted as printed.

Carried

APPROVAL OF REGULAR MEETING MINUTES:

Motion: 17-212 MOVED BY Councillor Doug Coubrough that the Village of Irma's regular meeting minutes of October 10, 2017 be accepted as printed.

Carried

APPROVAL OF REGULAR FINANCIALS:

Motion: 17-213 MOVED BY Councillor Vance Fuder that Village of Irma approve the month of October's Financial Balance sheet be accepted as information.

Carried

APPROVAL OF ACCOUNTS PAYABLE:

Motion: 17-214 MOVED BY Councillor Richard Langley that the Village of Irma approve the following accounts for payment listing the following cheque numbers 12548- 12600, and DW 35.

Carried

Vendor Name	Purpose	Cheque	Amount
Payroll	Payroll	12548	\$ 1,557.02
Payroll	Payroll	12549	\$ 576.00
Payroll	Payroll	12550	\$ 1,742.48

Initials of Mayor and CAO:

Payroll	Payroll	12551	\$	1,018.53
1787250 Alberta Ltd	Spraying @ ball diamonds/ curling rink	12552	\$	434.18
Alberta Fire Chief's Association	Fire Prevention Week crayons etc. for kids	12553	\$	190.59
Alberta Municipal Services Corporation	Power	12554	\$	2,208.08
Alberta One-call Corporation	Sept 2017 Notifications	12555	\$	50.40
B & R Eckel's Transport Ltd.	Chlorine Freight	12556	\$	434.82
Bi-Systems Electric & Controls Ltd.	additional work - water plant - cable; labor; trench	12557	\$	11,592.00
CanOps	Children's Fire Fighter Helmets- Fire Prevention w	12558	\$	117.13
CCI Wired	Internet – Water plant	12559	\$	63.49
Coubrough, Douglas	Remuneration	12560	\$	250.60
Direct Energy Regulated Services	Natural Gas	12561	\$	480.25
Edgerton, Village of	Fuel, Wages, Benefits - ICE employee	12562	\$	3,883.73
Fuder, Dennis	Remuneration	12563	\$	443.00
Fuder, Vance	Remuneration	12564	\$	200.00
GFL Environmental Inc.	Recycle -Contract	12565	\$	1,358.70
Gosselin, Kara	contract	12566	\$	550.00
Green, Joan	Remuneration	12567	\$	300.00
Irma Co-op	Fuel - PW & FD / PW shop supplies	12568	\$	1,081.45
Irma Recreation Board	grant (gravel)	12569	\$	250.00
J.E.M. Maintain-A-Lot	Power Sweep Village / Travel	12570	\$	2,772.79
KenLar Insulations	Packer rental for road work	12571	\$	78.75
Local Authorities Pension	LAPP	12572	\$	1,497.65
Stafford Plumbing & Heating	Repair furnace at water plant	12573	\$	1,046.99
Star News Inc.	Fire Prevention Week	12574	\$	54.08
Wainwright Assessment Group	Contract	12575	\$	688.80
Waste Management of Canada Corporation	contract	12576	\$	1,768.81
Weekly Review	School; nominations; farmer appreciation ads	12577	\$	336.63
MasterCard	Hotel Rob training	DW 35	\$	252.88
CANCEL	CANCEL	12074	-\$	40.00

Initials of Mayor and CAO:

Payroll	Payroll	12578	\$ 1,850.96
Payroll	Payroll	12579	\$ 700.29
Payroll	Payroll	12580	\$ 1,776.40
Payroll	Payroll	12581	\$ 1,205.97
Payroll	Payroll	12582	\$ 387.52
Alberta Association Of M.D.'s	Paper, Calendars, 2018 files etc.	12583	\$ 230.77
AMSC Insurance Services Ltd.	Benefits	12584	\$ 1,807.85
Canada Revenue Agency	Part -C. Challenger's Payout to cover deductions	12585	\$ 2,000.00
Challenger, Cory	Group Benefit Fund Payout	12586	\$ 4,000.00
Fuder, Dennis	October Honorarium	12587	\$ 250.00
Group Benefit Fund	Benefits - Council, Admin & PW	12588	\$ 1,125.00
Local Authorities Pension	Local Authorities Pension Plan	12589	\$ 1,710.48
Loonen, Cornelius	Lapp training - Mileage & meal	12590	\$ 143.95
Losness Drilling	Pulled Pump - #8 Well	12591	\$ 496.13
MCSNet	Internet - Admin/PW/FD	12592	\$ 73.40
Revenue Canada	Income Tax Reduced	12593	\$ 3,944.77
Rocky Mountain Phoenix	Annual SCBA tests	12594	\$ 1,528.39
Schubada, Diane	October Campground work and Bonus	12595	\$ 1,400.00
Telus (Cellular)	Admin & PW Cell phones	12596	\$ 126.92
TELUS Communications Inc.	Phones - all depts.	12597	\$ 780.22
Urban Systems Ltd.	August/Sept Work	12598	\$ 21,357.95
Wainwright Plumbing & Heating	Replace #30 expansion tank & check boiler	12599	\$ 806.53
Wainwright Regional Waste to Energy	September contract	12600	\$ 256.94

DELEGATIONS

POLICY REVIEW

BYLAW

BUSINESS ON GOING: TRAIN WHISTLE

Council discussed the best way to collect information and desire on the Train Whistle. There were options presented to collect information was surveys, meetings, and contacting other communities.

Initials of Mayor and CAO:

NEW BUSINESS**ACTION LIST AND MOTION LIST**

Council received the Action List and Motion List

AUMA 2017

A discussion about AUMA 2017 was held.

CHRISTMAS HOURS RFD

Motion: 17-215

MOVED BY Deputy Mayor Joan Green that the Village of Irma close the office from December 22, 2017 at 4:00 P.M. and open the office January 2, 2018 at 8:00 A.M with pay.

Carried

UTILITY RATE INCREASE

Motion: 17-216

MOVED BY Councillor Doug Coubrough that the Village of Irma have administration draft an amended utility rate bylaw with the changes discussed with increases to water of \$5.00 per month and garbage \$5.00 per month being proposed.

Carried

OVERTIME

Motion: 17-217

MOVED BY Deputy Mayor Joan Green that the Village of Irma have administration draft a new overtime policy to reflect the new government regulations.

Carried

Motion: 17-218

MOVED BY Councillor Vance Fuder that the Village of Irma have a 5 minute recess at 7:50.P.M.

Carried

Motion: 17-219

MOVED BY Deputy Mayor Joan Green that the Village of Irma end the recess at 7:53 P.M.

Carried

STORM WATER PROJECT

The project was gone over. Options were presented to council about the best area to have a wet pond. There must be a certain amount of land left for Ducks Unlimited as they currently have a wetland in place. Site will work with them to ensure all is satisfied.

Motion: 17-220

MOVED BY Councillor Vance Fuder that the Village of Irma have administration contact Site Engineering with the plan to focus on a wet pond in the North area with no roadway connecting 47 Street to the Golf Course.

Carried

WAGE REVIEW

Motion: 17-221

MOVED BY Councillor Vance Fuder that the Village of Irma move into In-Camera to discuss a labour item under Freedom of Information and Protection of Privacy Act, Section 17 (1) (e) at 9:06 P.M.

Carried

CAO Neil Loonen leaves the room during the session at 9:08 P.M.

CAO Neil Loonen Returns to the room at 9:16 P.M.

- Motion: 17-222 MOVED BY Councillor Richard Langley that the Village of Irma move out of In Camera at 9:16 P.M. Carried
- Motion: 17-223 MOVED BY Deputy Mayor Jon Green that the Village of Irma amend all salary brackets maximums to the following:
 CAO-\$80,000.00 annually,
 Public Works Foreman \$35.00 per hour,
 Admin Assistant \$27.00 per hour,
 Casual Labourer \$21.00 per hour. Carried
- Motion: 17-224 MOVED BY Mayor Dennis Fuder that the Village of Irma increase the CAO salary from \$66,000.00 to \$75,000.00 and place in funding for the CAO to use their discretion in offering up to a \$2.00 raise for remaining staff effective January 1, 2018. Carried
- T-4 2017
 Motion: 17-225 MOVED BY Councillor Doug Coubrough that the Village of Irma hire Brian King Corporation to do the 2017 T-4's for staff, council members, and fire fighters. Carried

EMERGENCY AGENCY REPORT

- Motion: 17-226 MOVED BY Councillor Richard Langley that the Village of Irma accept the Emergency Agency Report from the Director of Emergency Management CAO Neil Loonen. Carried

ALBERTA COMMUNITY PARTNERSHIP TIME EXTENSION

Council heard that the time extension was granted for the Water Pilot until December 31, 2018.

PLAYGROUND SAFETY RFD

No Action

AMSC ENERGY AGGREGATION RFD

- Motion: 17-227 MOVED BY Councillor Vance Fuder that the Village of Irma authorize the CAO to sign the contract to extend the contract rates for the 2019-2020 years for the Village power. Carried

COMPLAINTS

CORRESPONDENCE

REPORTS

Rob Lee Public Works Forman

- Public Works went over the way high water usage is tracked.
- Lagoon was drained and tests sent in.

Initials of Mayor and CAO:

- Hydrant was replaced, tests were run, the water was off for 27 hours only for the repair.
- Three ton truck is back from the yearly inspection.
- Shop Door will need to be repaired.
- Grader is ready and will go out next week.
- Sand for the roads is good quality this year.

Mayor Dennis Fuder

Wainwright Family Community Services

- Counselling remains busy. Added days were booked quickly. Dr. Ken is still looking to retire.
- Parent Link is busy with their programs.
- Living at home has been seeing an increase in demand for light housekeeping services.
- Next meeting will be the organizational held November 30, 2017.

Wainwright and District Community Health Foundation

- Renovations are on time.
- There were 20 babies born in October.
- They have a long list for Rehab.
- The elevators at the hospital will need to be upgraded.
- The Tub room will be expanded.
- Had medical students from NAIT and SAIT.
- Palliative care is doing some furniture upgrades.

Irma Recreation Board

- Held the organizational meeting.
- Bob Barss is elected Chair.
- Dave Green is Vice Chair.
- Dianne Jones was hired as Secretary.
- Meetings are 4th Wednesday of each month.
- Meeting rates, mileage, and banks the same.
- Dennis Fuder replaced Cory Challenger on the Campground Sub-Committee

New Council Governance Training

- Was put on by Russell Farmer.
- Great information about roles and responsibilities.
- Very worth while.
- Was a busy day with lots of learning opportunities.

Deputy Mayor Joan Green

Battle River Foundation September 18, 2017

- Fire Suppression Upgrade Project-Board moved that the Administrator sign and return the contract for the fire suppression system upgrade.
- Points West Living is constructing a new building that will see the addition of 48 suites, 39 one bedroom suites, and 9 two bedroom suites.
- Alberta Seniors and housing- Interpretation Guide for Regulatory Amendments is available for anyone interested

Initials of Mayor and CAO:

- 3 Year Business and Capital Plans will be submitted to Alberta Seniors and Housing
- Administration to look into price of a new steam table and monitor current table

Chacutenah Manor Meeting- October 25, 2017

- Organizational meeting held- Fay Lien, new chair and Mel Erikson, Vice Chair
- Currently 3 suites vacant, one is booked for November to April
- Furnace was replaced
- Will be purchasing new chairs as soon as possible. Have gotten one to try out.
- Suite 104 will be renovated- will get 3 quotes if possible.
- Annual inspection was done- one countertop needs replacing and bathroom latches need to be changed for safety concerns.
- Christmas Dinner set for Dec. 13, 2017 with meeting to follow.
- Carpet cleaners will be booked to do all common areas.
- Caretaker has resigned- will be posted locally. One or two interested applicants to date.

BRAED Executive Meeting October 30, 2017

- Introduction of new Executive Director (Interim) Cathy Goulet. It was felt an interim director with prior experience would be better until the issues with the other REDA's are resolved. She will be able to assist with the orientation of a new Director when one is hired.
- Next Board of Directors meeting is December 7th, 2017 in Irma 5:00 P.M. – 8:00 P.M. Please RSVP for meal count if interested.

Councillor Vance Fuder

Irma Recreation Board

- Already Reported on

Councillor Richard Langley

No Meetings

Councillor Douglas Coubrough

Irma and District School Enhancement Society

- Adding Air Conditioning has increased the cost.
- To ensure the group stays on budget we had to either increase the budget or reduce space.
- The committee opted to reduce space by taking small amounts from certain areas so the size would not be noticeable.
- The Joint Use Agreement was reviewed.

Viking Health Foundation

- Held the organizational meeting.
- Chairperson is Phyllis Lefsrud
- Vice Chairperson is Doug Coubrough
- Secretary is Sandra Nietfeld
- Treasurer is Pat Sevcik
- New members are Brodie Weisgerber, Bryan Nordstrom, Pat Sevcik

Initials of Mayor and CAO:

- Trustees are Fred Ruzicka, Brodie Weisgerber, Carol Shippy, Tricia Chrystian, Dr. Potgieter, Bryan Nordstom, and Philip Brick.
- Regular meeting after
 - Alberta Health Services has appointed a new area manager
 - Some maintenance is being done at the tri-plex
 - \$20,682.00 is proposed for the ventilator
 - \$12,000.00 set aside for the medical cart
 - Next meeting is May 19, 2018.

Waste to Energy

- Organizational meeting held
 - Chair is Ted Wilkinson
 - Vice Chair is Brian Bethune
- Regular Meeting
 - Top soil from around the old incinerator has been removed, waiting for test results
 - New pressure washer purchased
 - Staff person who was on a term position is now hired on as full time effective December 1, 2017
 - Next meeting will be December 18, 2017.

Motion: 17- 228 MOVED BY Deputy Mayor Joan Green that the Village of Irma send a letter to the Irma Library Board Chair Ruth Jamieson to see if anyone on the local board is interested in becoming the Village Representative or alternate for the Irma Library Board.

Carried

Motion: 17- 229 MOVED BY Councillor Doug Coubrough that the reports were given and received.

Carried

IN CAMERA

ADJOURN

Motion: 17- 230 MOVED BY Councillor Vance Fuder that the Village of Irma meeting be adjourned at 9:55 P.M.

Carried

Mayor

CAO