

VILLAGE OF IRMA

Minutes of the Regular Meeting of Irma Village Council held August 8,
2017 at 7:00 p.m. in the Irma Village Council Chambers.

CALL TO ORDER: Mayor Dennis Fuder called the meeting to order at 6:59 P.M.

PRESENT: Mayor Dennis Fuder, Deputy Mayor Joan Green, Councillor Doug
Coubrough, Councillor Cory Challenger, Councillor Vance Fuder, and
CAO Neil Loonen
Absent: Public Works Foreman Rob Lee

GALLERY:

DELEGATION:

AGENDA:

Motion: 17-169 MOVED BY Councillor Doug Coubrough that the agenda be accepted as
printed for the September 12, 2017 meeting with the addition under New
Business of 2 Lots East End.

Carried

**APPROVAL OF REGULAR
MEETING MINUTES:**

Motion: 17-170 MOVED BY Deputy Mayor Joan Green that the Village of Irma's
regular meeting minutes of August 8, 2017 be accepted as printed with
the changes of under MSI correspondence it should read "grant" not
"rant".

Carried

**APPROVAL OF REGULAR
FINANCIALS:**

Motion: 17-171 MOVED BY Councillor Cory Challenger that Village of Irma approve
the month of August's Financial Balance sheet be accepted as
information.

Carried

**APPROVAL OF
ACCOUNTS PAYABLE:**

Motion: 17-172 MOVED BY Deputy Mayor Joan Green that the Village of Irma approve
the following accounts for payment listing the following cheque numbers
12430- 12487, and DW 27-31.

Carried

Village of Irma 2017 August				
Vendor Name	Purpose	Cheque		Amount
Payroll	Payroll	12430	\$	1,676.52
Payroll	Payroll	12431	\$	700.29
Payroll	Payroll	12432	\$	1,730.80

Initials of Mayor and CAO:

Payroll	Payroll	12433	\$	1,112.25
Payroll	Payroll	12434	\$	1,265.40
Alberta Municipal Services Corporation	power	12435	\$	5,132.12
Alberta One-call Corporation	July 2017 Notifications	12436	\$	69.30
Bumper to Bumper	Hydro Vac repairs	12437	\$	450.32
CCI Wired	Internet	12438	\$	73.49
CLEAR TECH INDUSTRIES INC.	Chlorine	12439	\$	1,627.86
Coubrough, Douglas	Remuneration	12440	\$	100.00
Direct Energy Regulated Services	Natural Gas	12441	\$	352.33
Edgerton, Village of	Wages, Fuel, Benefits	12442	\$	5,063.31
F5 Services	Irma Days 4 Yd. trash bins	12443	\$	193.20
Fuder, Dennis	Remuneration	12444	\$	220.00
Fuder, Vance	Remuneration	12445	\$	300.00
GFL Environmental Inc.	Recycle Contract	12446	\$	1,358.70
Gosselin, Kara	August contract	12447	\$	550.00
Green, Joan	Remuneration	12448	\$	521.00
HR Downloads	Training & Policy Manual	12449	\$	1,048.95
Irma Co-op	Fuel/ supplies - Admin/ PW/ FD	12450	\$	2,369.74
John Deere Financial	Gasket, filter cap & belt	12451	\$	198.01
Local Authorities Pension	Pension	12452	\$	1,604.07
MCSNet	Internet	12453	\$	73.40
NexSel Technologies Inc.	Website and general servicing	12454	\$	6,641.25
RFS Canada	copier buyout	12455	\$	892.50
Ricoh Canada Inc.	Copier usage	12456	\$	181.62
Wainwright Assessment Group	contract	12457	\$	688.80
Wainwright Regional Waste to Energy	July contract	12458	\$	230.94
Waste Management of Canada Corporation	Contract	12459	\$	1,768.81
Master Card	Mower Blade	DW27	\$	106.97
Master Card	Website Virtual Tour	DW28	\$	135.45
Master Card	Level 1 Certification Water Operator	DW29	\$	433.13
Master Card	Mower Deck Spindle	DW30	\$	385.93
Payroll	Payroll	12460	\$	840.33
Payroll	Payroll	12461	\$	1,805.53
Payroll	Payroll	12462	\$	700.29
Payroll	Payroll	12463	\$	1,730.80
Payroll	Payroll	12464	\$	1,205.97

Initials of Mayor and CAO:

Payroll	Payroll	12465	\$	387.52
ADT Canada Inc.	Alarm system	12466	\$	270.71
AMSC Insurance Services Ltd.	Benefits	12467	\$	1,807.85
B & R Eckel's Transport Ltd.	Chlorine Freight	12468	\$	263.05
Bi-Systems Electric & Controls Ltd.	electric heat trace/panel breaker upgrade	12469	\$	11,555.25
Canada Registry	Gov't registry CD-ROM	12470	\$	712.94
Edgerton, Village of	ICE - Fuel, wage, benefits	12471	\$	4,363.20
Flagworks Inc.	12 'Irma' flags	12472	\$	1,269.87
Fuder, Dennis	Honorarium	12473	\$	250.00
Group Benefit Fund	benefits - council, admin, PW	12474	\$	1,125.00
Holt Transport Inc.	gravel -alleys & behind Fire hall	12475	\$	1,907.74
Inkster, Glen	Dumpsite work - August 5, 207	12476	\$	50.00
Irma Recreation Board	M.D. MSI Operating	12477	\$	27,426.37
John Deere Financial	Mower repairs	12478	\$	59.29
Lakeland Communications	FD Radio	12479	\$	1,001.44
Local Authorities Pension	Pension	12480	\$	1,710.48
Revenue Canada	Income Tax Reduced	12481	\$	4,692.35
Schubada, Diane	August wage & 2 retroactive payments	12482	\$	900.00
Telus (Cellular)	Cell phones - admin & PW	12483	\$	126.92
TELUS Communications	phones	12484	\$	722.50
Westvac Industrial Ltd.	Valve, repair leak, foam system	12485	\$	2,520.29
Worker's Compensation Board-Alberta	Premiums- 3rd installment	12486	\$	893.75
Master Card	Stamps	DW31	\$	892.50
Site Engineering Technology Inc.	Storm Water Consulting	12487	\$	5,180.18
Total			\$	115,628.58

DELEGATIONS**POLICY REVIEW****BYLAW****BUSINESS ON GOING:****FLOAT**

Motion: 17-173

MOVED BY Councillor Doug Coubrough that the Village of Irma spend up to \$300.00 to find a safe piece of equipment to pull the float off the

Initials of Mayor and CAO:

trailer. Further that the Village staff ensures it is outside, of the ground, and covered in heavy duty plastic.

Carried

HEADSTONE

No Action.

MUNICIPAL DISTRICT OF WAINWRIGHT ROAD WORK

Council discussed approaching the Municipal District of Wainwright about more material to fill the low spots of the road.

STORM WATER ENGINEER

Administration told Council that the engineer will be out with a survey crew in the next few weeks.

NEW BUSINESS ACTION LIST

Council received the Action List

ICF/IDP CONSULTANT WITH M.D. Of WAINWRIGHT

Kick off meeting will be September 20 week.

TAX REPORT

Council received the tax report showing rolls and outstanding tax amounts.

COLD MIX ALLEY

Council discussed getting material for an alley on the condition that the property owners pay for it.

SCHOOL AGREEMENT AND MOTIONS

Motion: 17-174

MOVED BY Mayor Dennis Fuder that the Village of Irma commit \$350,000.00 to the Irma School Enhancement Project, an initiative of the *Irma and District School Enhancement Society*. This commitment to be based on the following: that a Joint Use Agreement is reached with Buffalo Trail Public School detailing community access; that all funds committed are used for the physical building; that a letter from Buffalo Trail Public Schools is received by the Village of Irma stating approval of the enhancement project and outlining where any funding shortfalls will come from.

Carried

Motion: 17-175

MOVED BY Deputy Mayor Joan Green that the Village of Irma accept and sign the amended Joint Use Agreement as presented by Buffalo Trail Public Schools.

Carried

NEW COUNCIL MEMBER TRAINING DATE

The date will be November 1, 2017 in Wainwright, Alberta PMM hall #2
9:00 A.M. to 5:00 P.M. with lunch provided.

IRMA RECREATION BOARD AGREEMENT

Motion: 17-176

MOVED BY Councillor Cory Challenger that the Village of Irma send the agreement to the Irma Recreation Board for their input on the document.

Carried

FORTIS FRANCHISE FEE AND OVERAGE

A discussion was held about the Fortis Franchise Fee. Also Administration explained to council that there has been an overage given to many communities in the province for the last few years. This was discovered and will be corrected going forward. Any overage given by Fortis will remain with the Village.

ATCO FRANCHISE FEE

A discussion was held about the ATCO Franchise Fee.

Motion: 17- 177

MOVED BY Councillor Doug Coubrough that the Village of Irma keep both the ATCO and Fortis Franchise Fees the same.

MUSCULAR DYSTROPHY CANADA

Proclamation:

Muscular Dystrophy is a group of neuromuscular disorders that have no known cure. In almost all cases, there are few treatments and no way to stop the disorder's progression. Muscular Dystrophy Canada is a national, non-profit organization committed to funding research into the causes, treatments, and eventual cure of neuromuscular disorders, as well as providing services to people with neuromuscular disorders and public education.

WHEREAS: People today have the opportunity to live longer lives because of breakthroughs in medical research, and;

WHEREAS: Muscular dystrophy is a neuromuscular disorder that affects many and has no known cure, and;

WHEREAS: Only through the support of the community may a cure be found;

NOW THEREFORE: THE COUNCIL OF IRMA does hereby declare September 2017 as "Muscular Dystrophy Awareness Month in" Irma.

Carried

EAST END LOTS

Council discussed the two lots on the east end of the Village and what could be done to remove the dirt on them so they could be sold.

CAO EVALUATION

Moved to In- Camera.

Initials of Mayor and CAO:

COMPLAINTS**TRAIN WHISTLE**

There were two letters of complaints in regards to the train whistle.
Council discussed the train whistle.

Motion: 17-178

MOVED BY Councillor Doug Coubrough that the Village of Irma have administration approach both Transport Canada and CN in regards to an open house meeting in regards to the Train Whistle and why it is used.

Carried

CORRESPONDENCE**AIRPORT PRIVATIZATION LETTER****MUNICIPAL EXCELLENCE AWARD**

Motion: 17-179

MOVED BY Deputy Mayor Joan Green that the Village of Irma file the correspondence.

Carried

REPORTS**Rob Lee Public Works Forman**

Unable to Attend

Mayor Dennis FuderWainwright Family Community Services

- The 2017 policy was approved
- Counselling is busy
- Dr. Ken has given his notice that he plans to retire at the end of the year, he has a colleague who is interested in taking over
- Special Project was approved. It is the Father Daughter Gala held in November
- All other programs are busy as usual

Wainwright and District Community Health Foundation

- The Doctor White Bursary went to Kendra Lake
- Brian King came and did the 2017 Financial Report
- The New Emergency Room Bay will be done in a couple of weeks and then stage 2 will start which is changing the old bay into rooms
- Rehab is down in staff
- There were 19 babies born in August
- The New stretcher is working well

Deputy Mayor Joan GreenNorthern Lights Library System two meetings August 9, 2017 and September 9, 2017

- Policies updated and reviewed with Board- A couple of policies need to go back to the Committee for fine tuning.
- Plan of Services was presented and reviewed. Approved by the Board.
- A couple of motions by the Executive required Board ratification
- Lighting work - Motion of Exec ratified to do this year to take advantage of rebate program - \$7000.00 to be paid from reserves.

Initials of Mayor and CAO:

- Audit results - 3 submissions reviewed and Board ratified Executive motion to change to a new Auditor.
- Budget Request for Board members to take back to their Councils for information. There will be no levy increase for 2018 but will likely need to be an increase in 2019. (Copy of Budget available on request.
- Major financial concerns with cost of Hoopla. This resource continues to be very popular. Number of check outs has now been reduced to 5 and is being tracked for Sept and Oct to see if this helps on cost. Other Libraries doing the same. Parkland has reduced theirs to 3 check out per Library member.

BRAED August 16, 2017

- Letter from Flagstaff in support of Phase 2 of the Broadband project.
- Executive Director Recruitment is ongoing- committee of 3 set to review applications. The results of this committee review will be discussed at an Executive meeting on Sept 14th.
- Contracted services for current ED extended to October 31, 2017.
- Letter from EATC requesting BRAED to remain as a member until the end of the year (March 2018) discussed. The content and message in the letter indicates they did not understand the issues and the recommendations from the Executive will be to terminate the relationship effective immediately. This will be discussed at the Board meeting on September 21st being held in Irma.
- A survey was sent out to review feedback from the membership regarding the current Web site and usage.

Battle River Foundation

- Tenders for the Fire Suppression Project will go out August 16th and a pre-site meeting will be held August 23.
- The Construction Management Fee letter was reviewed and approved.

Councillor Vance Fuder

No Meetings

Councillor Cory Challenger

Irma Recreation Board

- Regular meeting items
- Discussed the Caretaker
- Discussed working on an agreement with the Village about the old ATCO site

Manor Meeting

- Approved minutes, financials, etc.
- Discussion about one resident

Waste to Energy Authority

- Tour of the Landfill was given
- Lots of new work done
- Moving the covering material
- Survey was done and there is more space for waste in the North area

Initials of Mayor and CAO:

- There is a new access road
- The soil where the incinerator was is contaminated. It will be removed and used as covering material.

Councillor Douglas Coubrough

Irma and District School Enhancement Society, August 11, 2017

- Met with Buffalo Trail Public School Division in Wainwright to work out a fee structure concerning the rental income would go to the School Division with the remaining 20% staying with the society.
- Worked on the Joint Use Agreement

School Expansion, August 21, 2017

- Reviewed the results of fundraising
- Closer look at the design of the facility

Viking Health Foundation

- The Foundation will be looking for two or three new members to replace those who are moving away or not available for another term.
- Reviewed finances.

Motion: 17- 180

MOVED BY Deputy Mayor Joan Green that the reports are given and received.

Carried

IN CAMERA

Motion: 17- 181

MOVED BY Councillor Cory Challenger that the Village of Irma move to in camera to discuss a labour item under FOIP Act Section 17 (2) (e) at 8:45 P.M.

Carried

Motion: 17-182

MOVED BY Councillor Doug Coubrough that the Village of Irma move out of in camera at 9:00 P.M. after discussing a labour item under FOIP Act Section 17 (2) (e).

Carried

ADJOURN

Motion: 17-183

MOVED BY Councillor Vance Fuder that the Village of Irma meeting be adjourned at 9:13 P.M.

Carried

Mayor

CAO

Initials of Mayor and CAO: