

## VILLAGE OF IRMA

Minutes of the Regular Meeting of Irma Village Council held October 13, 2015 at 6:30 p.m. in the Irma Village Council Chambers.

- CALL TO ORDER:** Mayor Dennis Fuder called the meeting to order at 6:37 p.m.
- PRESENT:** Mayor Dennis Fuder, Deputy Mayor Joan Green, Councillor Cory Challenger, Councillor Douglas Coubrough, Councillor Vance Fuder CAO Neil Loonen and Public Works Foreman Rob Lee.
- GALLERY:** Richard Neufeld of North Star Planning.
- PUBLIC HEARING:** Mayor Dennis Fuder called the Public Hearing to order.
- Motion: 15-167      MOVED BY Councillor Doug Coubrough that the Village of Irma recess the Public Hearing at 6:38 P.M. to see if anyone will attend. Carried
- DELEGATION:** Vikrum Bragg at 7:00 P.M.  
Walter Hawkins at 8:00 P.M.
- AGENDA:** Motion: 15-168      MOVED BY Deputy Mayor Joan Green that the agenda amended be accepted as printed for the October 13, 2015 meeting with the additions of under New Business Maple Bugs. Carried
- APPROVAL OF REGULAR MEETING MINUTES:** Motion: 15-169      MOVED BY Councillor Doug Coubrough that the Village of Irma's regular meeting minutes of September 8, 2015 be accepted as printed with the additions of: Carried
- APPROVAL OF REGULAR FINANCIALS:** Motion: 15-170      MOVED BY Councillor Cory Challenger that the month of September's Financial Balance sheet be accepted as information. Carried
- APPROVAL OF ACCOUNTS PAYABLE:** Motion: 15-174      MOVED BY Councillor Vance Fuder that the Village of Irma approve the following September accounts for payment listing the following cheque numbers 11064-11128, DW 80-90, and ASFF3. Carried

<b>ACCOUNTS FOR PAYMENT</b>
-----------------------------

Initials of Mayor and CAO:

<b>Sep-15</b>			
11064	Payroll	Payroll	\$ 1,587.44
11065	Payroll	Payroll	\$ 669.90
11066	C. Loonen	Salary	\$ 1,684.02
11067	Payroll	Payroll	\$ 1,061.59
DW80	MasterCard	postage	\$ 267.75
DW81	MasterCard	Land Title	\$ 10.00
11068	1183566 AB Ltd/ Tiger Contracting	thawing ground/ storm drains/ hydro-vac	\$ 6,315.76
11069	Alberta Municipal Services Corp	Power	\$ 4,526.71
11070	Alberta One Call	August 2015 Notifications	\$ 50.40
11071	Kent/Meghan Anderson	2015 Tax Incentive	\$ 1,000.00
11072	Wainwright Auto Supply (Bumper)	Mirror, Safety Glasses, Hand held blower	\$ 481.15
11073	Clear Tech Industries Inc.	Chlorine	\$ 1,500.66
11074	Direct Energy	Power	\$ 378.11
11075	Mervin/Wendy Firkus	2015 Tax Incentive	\$ 500.00
11076	D. Fuder	Remuneration	\$ 686.00
11077	V. Fuder	Remuneration	\$ 200.00
11078	K. Gosselin	Sept. 2015 Contract	\$ 550.00
11079	Jesse/Krista Gulbraa	2015 Tax Incentive	\$ 1,000.00
11080	Ron/Danette Hawco	2015 Tax Incentive	\$ 1,000.00
11081	Irma Coop	FD/PW Fuel/ General Supplies	\$ 1,963.84
11082	John Deere Financial	Repairs/ parts	\$ 551.29
11083	A. Jones	2015 Tax Incentive	\$ 500.00
11084	K. Jones	2015 Tax Incentive	\$ 500.00
11085	Phillip/ Evelyn Larson	2015 Tax Incentive	\$ 1,000.00
11086	Linde Canada Limited C3199	1 yr lease renewal for oxygen	\$ 203.20
11087	LAPP	Pension	\$ 1,547.81
11088	C. Loonen	Travel to Edgerton-ACP interview	\$ 71.50
11089	M.D. of Wainwright	1/3 pumper truck/ donations	\$ 59,969.33
11090	Median Automotives	FD truck repairs/ PW repairs	\$ 625.60
11091	Brian/Judy Prodeahl	2015 Tax Incentive	\$ 500.00
11092	Charlie/Gayle Soucy	2015 Tax Incentive	\$ 1,000.00
11093	Star News	Bylaw open house 2015	\$ 283.50
11094	Telus (Cellular)	FD cell	\$ 52.27
11095	Wainwright Assessment Group	Monthly contract - Sept	\$ 661.50
11096	Waste Management	Garbage pick-up/ contract for August	\$ 1,744.39
11097	Weekly Review	Ad for Haying Proposals	\$ 75.60

Initials of Mayor and CAO:

11098	WJF Instrumentation (1990) Ltd	pH Electrode for Irma/Overflow tube - Chauvin	\$ 563.85
11099	Payroll	Payroll	\$ 1,587.45
11100	Payroll	Payroll	\$ 692.96
11101	C. Loonen	Payroll	\$ 1,684.03
11102	Payroll	Payroll	\$ 1,048.46
11103	AAMDC	Annual Membership Fee	\$ 204.75
11104	AMSC Insurance	Benefits	\$ 1,703.47
11105	B & R Eckel's Transport	Freight for CI Digester Liquid Enzyme	\$ 91.89
11106	Bumper to Bumper	Tools for ICE employee	\$ 880.03
11107	Chem. International	CI Digester Liquid enzymes	\$ 1,837.50
11108	D. Coubrough	Remuneration	\$ 969.55
11109	D. Fuder	Sept. Honorarium	\$ 250.00
11110	V. Fuder	Remuneration	\$ 998.00
11111	J. Green	Remuneration	\$ 1,680.80
11112	Group Benefit Fund	5 council, 2 admin, 1 PW, 1PW/Admin	\$ 1,125.00
11113	Guillevan International	FD fan, battery, flares	\$ 5278.06
11114	Holt Transport Inc.	gravel for repair Hwy 14	\$ 202.65
11115	G. Inkster	8X\$50 - Sept 2015 contract	\$ 400.00
11116	Lakeland Communications	FD radios/wireless	\$ 3,790.90
11117	LAPP	Pension	\$ 1,543.20
11118	C. Loonen	Remuneration	\$ 118.09
DW 82	MasterCard	postage	\$ 446.25
DW 83	MasterCard	J. Green mtg - Camrose	\$ 154.74
DW84	MasterCard	Hotel - AUMA-2015	\$ 279.55
DW85	MasterCard	Hotel - AUMA-2015	\$ 279.55
DW86	MasterCard	Hotel - AUMA-2015	\$ 405.55
DW87	MasterCard	Hotel - AUMA-2015	\$ 405.55
DW88	MasterCard	Hotel - AUMA-2015	\$ 405.55
DW89	MasterCard	Hotel - AUMA-2015	\$ 727.10
11119	McKay Water Works	Repairs/ parts	\$ 172.20
11120	North Star Planning	Planning Services/Meeting	\$ 1,575.00
11121	Revenue Canada	income tax/EI/ CPP	\$ 4,185.15
ASFF3	Minister of Finance	3rd Quarter requisition	\$ 28,921.43
11122	Sharp Underground Inc	water line repair Hwy 14	\$ 3,759.01
11123	Stafford Plumbing & Heating	water plant pump filter	\$ 33.08
11124	Star News	Public Hearing Ad	\$ 170.10
11125	Tasha Riese	door decals; setup/ICE truck	\$ 404.88
11126	Telus	phones	\$ 696.77
11127	Telus (Cellular)	FD cell	\$ 168.00
			\$ 164,559.42

Initials of Mayor and CAO:

**PUBLIC HEARING**

Motion: 15-175

MOVED BY Councillor Vance Fuder to end the recess of the Public hearing at 6:51. P.M.

Carried

There were no written submissions speaking in favour or against the bylaw.

There were no oral submissions speaking in favour or against the bylaw. There was no person in attendance for the hearing except for Richard Neufeld of North Star Planning.

Motion: 15-176

MOVED BY Deputy Mayor Joan Green that the Village of Irma conclude the Public hearing at 6:52. P.M.

Carried

Richard Neufeld left the meeting at 6:58 P.M.

**POLICY REVIEW****IRMA BOARD MEMBER**

Motion: 15-177

MOVED BY Councillor Cory Challenger that the Village of Irma table the policy "Irma Board Members" to the November meeting.

Carried

**IRMA ALLOWANCE POLICY**

Council went over information to begin building a Village of Irma Allowance policy. This policy will deal with travel, hotels, meals for staff and council when fulfilling village business.

**BYLAW READINGS**

A Bylaw to authorize the Village of Irma to divide the community into similar areas to help facilitate development through regulations.

Motion: 15- 178

MOVED BY Councillor Vance Fuder that the Village of Irma pass the second reading of the Land Use Bylaw #15-02.

Carried

Motion: 15- 179

MOVED BY Councillor Cory Challenger that the Village of Irma present Land Use Bylaw #15-02 for final reading.

Unanimously Carried

Motion: 15- 180

MOVED BY Deputy Mayor Joan Green that the Village of Irma pass the third reading of the Land Use Bylaw #15-02.

Unanimously Carried

A Bylaw to authorize the Village of Irma and ATCO to enter into an agreement in regards to supplying natural gas to the Village of Irma for the next 12 years.

Initials of Mayor and CAO:

Motion: 15- 181                      MOVED BY Councillor Doug Coubrough that the Village of Irma pass the second reading of the ATCO Franchise Bylaw #15-03.  
Carried

Motion: 15- 182                      MOVED BY Councillor Cory Challenger that the Village of Irma present ATCO Franchise Bylaw #15-03 for final reading.  
Unanimously Carried

Motion: 15- 183                      MOVED BY Councillor Vance Fuder that the Village of Irma pass the third reading of the ATCO Franchise Bylaw #15-03.  
Unanimously Carried

#### CODE OF CONDUCT BYLAW

A Bylaw to help council facilitate meetings in and the running of local government in a timely, proper, and consistent manner.

Motion: 15- 184                      MOVED BY Councillor Doug Coubrough that the Village of Irma pass the first reading of the Irma Council Code of Conduct Bylaw #15-04.  
Unanimously Carried

Motion: 15- 185                      MOVED BY Deputy Mayor Joan Green that the Village of Irma pass the second reading of the Irma Council Code of Conduct Bylaw #15-04.  
Unanimously Carried

Motion: 15- 186                      MOVED BY Councillor Doug Coubrough that the Village of Irma present the Irma Council Code of Conduct Bylaw #15-04.  
Unanimously Carried

Motion: 15- 187                      MOVED BY Councillor Cory challenger that the Village of Irma pass the third reading of the Irma Council Code of Conduct Bylaw #15-04.  
Unanimously Carried

#### **BUSINESS ON GOING:** LAND USE BYLAW

#### CUB HALL

Council is still waiting for an Irma Agriculture Society meeting to sign the agreement.

#### AUMA

A discussion was had about the AUMA convention in Calgary in 2015.

#### **NEW BUSINESS**

#### ACTION LIST

The action list was given to council.

#### CURB SIDE RECYCLING EVERGREEN/ AXIA

Motion: 15-188                      MOVED BY Councillor Vance Fuder that the Village of Irma set November 26, 2015 as an open house with the topics of Evergreen

Initials of Mayor and CAO:

curbside recycling pickup, Axia fibre optic internet, and Bylaw enforcement in the Village at the Village office November 26, 2015 from 6:00 P.M to 8:00 P.M.

Carried

#### TERMS OF REFERENCE

Motion: 15-189

MOVED BY Deputy Mayor Joan Green that the Village of Irma accept the Terms of Reference and sign the agreement.

Carried

#### FORTIS FRANCHISE FEE

Motion: 15-190

MOVED BY Councillor Vance Fuder that the Village of Irma keep the Franchise Fee at the same rate as 2015.

Carried

#### REGIONAL BYLAW OFFICER

Motion: 15-191

MOVED BY Councillor Doug Coubrough that the Village of Irma express interest in sharing a bylaw officer with other communities in the region with Mannville being the managing partner.

Carried

#### CHRISTMAS OFFICE HOURS

Motion: 15-192

MOVED BY Councillor Cory Challenger that the Village of Irma close the office from noon on December 24, 2015 until January 5, 2016. All staff will have this time off with pay. Any village staff members having to work on those days are to keep track of their hours and bank them or be paid at the village overtime rate of an hour and a half, at their choice.

Carried

#### OILED ROADS

Motion: 15-193

MOVED BY Councillor Vance Fuder that the Village of Irma make a request to the Municipal District of Wainwright if possible to have a meeting in Irma in regards to the possibility of road surface work be done for the Village in 2016, and 2017.

Carried

#### CORRESPONDENCE

MSI CAPITAL GRANT

#### REPORTS

##### **Rob Lee Public Works Forman**

- Busy with the water switch
- Stephanie has been helpful
- Extra hours were needed to switch
- Fall work beginning

##### **Mayor Dennis Fuder**

Battle River Lodge

Initials of Mayor and CAO:

- Pool table is going to be repaired
- There will be a new light in the parking lot
- There is a backup dishwasher motor purchased
- Next meeting is October 19 at noon

#### Family Community Services

- Meals on Wheels is going to stop for a while due to low numbers (1 person)
- FCS will see an increase of funding about 10%
- Counselling has had 34 clients with 29 appointments
- Looking at a policy to deal with people who book an appointment and then do not attend

#### Wainwright and District Health Foundation

- Brian King presented the Financial Statement
- 15 babies born on average a month
- The 2016 GALA will be fund raising for a rehabilitation center.

#### **Deputy Mayor Joan Green**

##### BRAED Meeting – September 10<sup>th</sup>, 2015

- Discussion regarding replacing Director and process re interviews.
- Discussion regarding Rails Commons Conference.
- Discussion regarding Policies and Procedures – once draft completed will be brought to Executive for review.
- Will work on Business Walk process at Dec meeting with plan to do in March 2016.
- Sub-Contract for Shay ratified to 2016.
- Lunch held at Circle Square Ranch.

##### Northern Lights Library Meeting – September 12, 2015

- Executive and staff working on a transitional budget to be presented at the Nov Board meeting for review.
- The Government has approved release of rest of dollars as previously agreed.
- Libraries Branch has released their report on review of Northern Lights Library Approval was given to release this to the Board and Library Boards. Lots of work to be done.
- A Committee will be struck to review Policies – 3 Executive and 4 Board Members. Names to be submitted to prior to the November meeting to elect Committee.
- Changes to registration for Conferences – Northern Lights Library staff will not do it. Individuals or individual boards will be responsible for registration and hotel bookings.
- All funding based on 2014 population numbers – an overall increase of 10%.

##### Irma Library Meeting – September 15, 2015

- Great response to the Summer Reading Program – over 20 at each session.
- 5 Board Members to attend the Library Conference in Elk Point this week.

Initials of Mayor and CAO:

- Book fair end of September
- Meetings now changed to last Thursday of the month to accommodate the new Principal.
- Gail has resigned from Board and Marjorie Lawson will join and take over as secretary.

Northern Lights Library Conference –September 17 – 18<sup>th</sup>

- Excellent conference – lots of good information regarding libraries

AUMA – September 22-25

ASCHA Meeting – October 2 (for Battle River Foundation) Updates

Rail Commons Conference – Oct 3 – 4<sup>th</sup>, 2015.

- Excellent information – sessions equally as good as AUMA and much more reasonable cost.

Manor Meeting – October 6<sup>th</sup>, 2015

- Circulating lines – Feener’s Plumbing will do and hopefully complete.
- Eaves troughs have been done.
- Fire Department has advised of need for additional fire drill as last one did not go well. Kelsey will arrange.
- Suite 107 will get tube leak repaired as no one available to renovate suite and residents will return in November

**Councillor Vance Fuder**

Parent Advisory Council

- First meeting of the year
- Went through the casino money and what it was used for
- The board has all directors filled
- Still looking for a chair person for the committee

**Councillor Douglas Coubrough- No meeting**

**Councillor Cory Challenger- No meeting**

Motion: 15-194	MOVED BY Councillor Doug Coubrough that the Village of Irma reports are accepted as given and received.	Carried
Motion: 15-195	MOVED BY Councillor Cory Challenger to table the CAO evaluation until the October 27 meeting.	Carried

**IN-CAMERA**

Motion: 15-196	MOVED BY Deputy Mayor Joan Green that the Village of Irma move the meeting to In-Camera to discuss labour at 9:15 P.M.	
----------------	--	--

Initials of Mayor and CAO:



Motion: 15-197

MOVED BY Councillor Cory Challenger that the Village of Irma move the meeting out of In-Camera after discussing labour at 9:30 P.M.

Carried

**ADJOURN**

Motion: 15-198

MOVED BY Deputy Mayor Joan Green that the Village of Irma meeting be adjourned at 9:31 P.M.

Carried

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
CAO

Initials of Mayor and CAO: