

VILLAGE OF IRMA

Minutes of the Regular Meeting of Irma Village Council held November 8, 2016 at 7:00 p.m. in the Irma Village Council Chambers.

- CALL TO ORDER:** Mayor Dennis Fuder called the meeting to order at 7:00 P.M.
- PRESENT:** Mayor Dennis Fuder, Deputy Mayor Joan Green, Councillor Cory Challenger, Councillor Doug Coubrough, Councillor Vance Fuder, CAO Neil Loonen and Public Works Foreman Rob Lee.
- GALLERY:**
- DELEGATION:** GO EAST OF EDMONTON Kevin Kisilevich
- AGENDA:**
Motion: 16-237
MOVED BY Deputy Mayor Joan Green that the agenda amended be accepted as printed for the November 8, 2016 meeting with the additions of under New Business Irma Fire Board Village Representative and under correspondence Alberta Legion Letter.
Carried
- APPROVAL OF REGULAR MEETING MINUTES:**
Motion: 16-238
MOVED BY Councillor Vance Fuder that the Village of Irma's regular meeting minutes of October 11, 2016 be accepted as printed.
Carried
- Motion: 16-239
MOVED BY Councillor Doug Coubrough that the Village of Irma's regular meeting minutes of October 25, 2016 be accepted as printed.
Carried
- APPROVAL OF REGULAR FINANCIALS:**
Motion: 16-240
MOVED BY Councillor Cory Challenger that Village of Irma approve the month of October's Financial Balance sheet be accepted as information.
Carried
- APPROVAL OF ACCOUNTS PAYABLE:**
Motion: 16-241
MOVED BY Councillor Doug Coubrough that the Village of Irma approve the following October accounts for payment listing the following cheque numbers 11848-11898, and DW 24-25.
Carried

October Accounts for Payment

Payroll	Payroll	11848	\$ 1,535.78
Payroll	Payroll	11849	\$ 544.06
Payroll	Payroll	11850	\$ 1,738.71

Initials of Mayor and CAO:

Payroll	Payroll	11851	\$ 1,029.46
Alberta Fire Chief's Association	Textbooks	11852	\$ 323.34
Alberta Municipal Services Corporation	Power	11853	\$ 5,179.67
Alberta One-call Corporation	September 2016 Notifications	11854	\$ 18.90
AMSC Insurance Services Ltd.	Benefits	11855	\$ 1,755.06
Challenger, Cory	Remuneration + AUMA	11856	\$ 708.35
Direct Energy Regulated Services	Natural Gas	11857	\$ 530.14
Edgerton, Village of	Wages & Fuel ACP grant	11858	\$ 4,506.03
Fuder, Dennis	Remuneration + AUMA	11859	\$ 1,116.46
Fuder, Vance	Remuneration + AUMA	11860	\$ 1,303.50
GFL Environmental Inc.	Sept. 2016 contract	11861	\$ 866.25
Gosselin, Kara	October contract	11862	\$ 550.00
Green, Joan	Remuneration + AUMA	11863	\$ 1,407.20
Irma Co-op	PW & FD fuel; Admin supplies; ICE supplies	11864	\$ 908.96
Irma Recreation Board	MD Grant	11865	\$ 7,500.00
Local Authorities Pension	Pension	11866	\$ 1,506.75
Loonen, Cornelius	Reimbursement for AUMA	11867	\$ 295.80
Star News Inc.	Fire Prevention Ad	11868	\$ 54.08
Telus (Cellular)	FD Cell	11869	\$ 52.27
Vector Electric and Controls	Water plant repairs - Mileage, Materials, Labour	11870	\$ 6,254.64
Wainwright Assessment Group	Monthly contract	11871	\$ 675.15
Waste Management of Canada Corporation	contract	11872	\$ 1,780.72
Weekly Review	Farmer Appreciation ad	11873	\$ 55.23
Westin	Hotel for AUMA	DW24	\$ 1,394.40
Payroll	Payroll	11874	\$ 1,664.35
Payroll	Payroll	11875	\$ 585.21
Payroll	Payroll	11876	\$ 1,784.75
Payroll	Payroll	11877	\$ 1,131.19
Acklands/granger	cylinder inspection / hydrostatic testing	11878	\$ 272.14
ADT Canada Inc.	Basic alarm monitoring	11879	\$ 94.34
B & R Eckel's Transport Ltd.	Chlorine Freight	11880	\$ 469.79
Chacutenah Manor	4th quarter housing grant	11881	\$ 2,706.75
CLEAR TECH INDUSTRIES INC.	Chlorine	11882	\$ 959.43
Fuder, Dennis	October's Honorarium	11883	\$ 250.00

Initials of Mayor and CAO:

Group Benefit Fund	5 council, 2 admin, 1 PW, 1 Admin/PW	11884	\$ 1,125.00
Inkster, Glen	October contract	11885	\$ 450.00
Local Authorities Pension	Pension	11886	\$ 1,616.20
Loomis Express	Freight of equipment	11887	\$ 274.68
Loonen, Cornelius	travel & meal -LAPP training	11888	\$ 213.05
MCSNet	Admin/PW/FD Internet	11889	\$ 73.40
Median Automotives	2-#40 conn clinks	11890	\$ 1,313.25
Prior, Clair	Reimbursement - Ottawa & Edmonton hotel	11891	\$ 547.86
Revenue Canada	Income Tax Reduced	11892	\$ 3,908.98
Rocky Mountain Phoenix	SCBA Testing	11893	\$ 5,665.35
Schubada, Diane	Contract	11894	\$ 600.00
Telus (Cellular)	Admin & PW cell phones	11895	\$ 132.17
TELUS Communications	phone	11896	\$ 710.52
Wainwright Assessment Group	Contract - missed September	11897	\$ 675.15
Wainwright Regional Waste to Energy	Contract	11898	\$ 855.00
Mastercard	Hotel for Pension Course	DW25	\$ 143.11
			\$ 71,812.58

DELEGATION PRESENTATION

Kevin Kisilevich from Go East of Edmonton attended the meeting and talked about the magazine and website. The traffic is increasing every year. Currently they are advertising on the Vegreville radio station for events in the GO EAST REGION.

Motion: 16-242

MOVED BY Deputy Mayor Joan Green that the Village of Irma accept the Go East of Edmonton advertising and membership fee totalling \$645.00 plus GST.

Carried

POLICY REVIEW

Council did work on the AUMA policy and will review it at a future council meeting.

BUSINESS ON GOING: FLOAT

Will be talking about a joint float at the next ICE meeting.

DRAINAGE

The drainage concern by Soucy's has been dealt with, the drainage work on 50th Street should occur this week.

CAMERA SYSTEM

WATER PLANT

Initials of Mayor and CAO:

Motion: 16- 243 MOVED BY Councillor Vance Fuder that the Village of Irma send out the Request for Proposals on Alberta Purchasing Connection for the Water plant.

Carried

PUBLIC WORKS TRUCK

Motion: 16-244

MOVED BY Councillor Vance Fuder that the Village of Irma accept the quote presented be Median Automotives to do repair work on the White Public Works Truck, with the total being \$5436.56.

Carried

Motion: 16-245

MOVED BY Deputy Mayor Joan Green that the Village of Irma have administration cancel the grant application to use some MSI capital funds for a new Public Works Truck Motion: 16-177.

Carried

NEW BUSINESS

ACTION LIST

Council received the Action List as information.

SCHOOL CROSSWALK

Motion: 16-246

MOVED BY Councillor Cory Challenger that the Village of Irma send letters to all residents on 50th Street between 51 Avenue and 53 Avenue, and the school inviting any concerned party to attend the December meeting or send in written concerns before the day of the meeting.

Carried

MSI GIC

Motion: 16-247

MOVED BY Councillor Cory Challenger that the Village of Irma transfer all unused MSI dollars (\$99,140.80) from the Village treasury account into a 1 year redeemable Term Deposit at Encompass Credit Union.

Carried

GYM/HALL SCHOOL EXPANSION GIC

Motion: 16-248

MOVED BY Deputy Mayor Joan Green that the Village of Irma close savings account for investment with the Encompass Credit Union and have the balance go into the Village of Irma Chequing account.

Carried

Motion: 16-249

MOVED BY Councillor Vance Fuder that the Village of Irma open a Capital Reserve 1 year redeemable Term Deposit with the Encompass Credit Union in the amount of \$100,000.00 with the funds coming from our treasury account.

Carried

ALBERTA COMMUNITY PARTNERSHIP GRANT

STRAY CATS

Motion: 16-250

MOVED BY Councillor Doug Coubrough that the Village of Irma notify residents leaving food out for strays that this practice is not appropriate as it is attracting wild animals and stray cats to the Village.

Carried

WAGE REVIEW

No Action.

IRMA FIRE BOARD MEMBER

Motion: 16-251

MOVED BY Deputy Mayor Joan Green that the Village of Irma advertise on Facebook and the electronic sign for a Village of Irma representative for the Irma Fire Board. All applications must be in writing and are Due December 7, 2016.

Carried

CORRESPONDENCE

A Letter from the Legion requesting funding was received. Administration will communicate to the organization that all requests must be made in person at a meeting.

Motion: 16-252

MOVED BY Cory Challenger that the Village of Irma file all correspondence.

Carried

REPORTS**Rob Lee Public Works Forman**

- Drainage work on the east end of the Village has been done by BEL.
- Eventually we may have to do work on the pond area to allow for more water
- The weather has allowed for projects to continue
- There has been work on the Dumpsite to add fill to wet spots to help keep it dry around the bins
- 3 ton had an inspection for the year done, no concerns
- The grate on the sander has been coated so that should prevent rusting
- Water plant has had the generator cement pad location picked

Mayor Dennis FuderWainwright Family Community Service

- The Counseling numbers have dropped
- There has been an evening organized for estate planning, wills, and personal directives with Lawyer Peter Van Winssen
- Victim Services has been approved for funding for the father/Daughter Gala= \$2,500.00
- Wainwright Elementary School has been approved for \$5,000.00 for the Leader in Me program
- FSCSSAA conference will be November 23-25, 2016 I am unable to attend

Wainwright and District Health Foundation

- Tickets for the Gala are available
- I am the second Vice Chair
- Newsletter will be out the end of November
- The policy handbook is still being reviewed

Councillor Vance FuderIrma Agriculture Society

- The Balloon Shooters at Irma Days donated \$5,000.00 to Stars
- Thank you letters were sent out to Sharon Lutheran and Avonglen churches for food donated and served at the kids events at Irma Days
- Santa Days will be December 10, 2016.
 - Avonglen is doing lunch at New Horizons,
 - Irma Coop is doing hot dogs and hot chocolate at the Fire Hall

Initials of Mayor and CAO:

- Gordie Larson is doing Sleigh rides
- Minor Hockey games all day, with puck toss (proceeds going to the food bank)
- Christmas Lights judging is between December 19 and 21, 2016
- The annual general meeting is November 28, 2016

Irma Recreation Board

- Approved Financials
- Went through the Dugout project
- Went over campground for the year
- Talked about portable toilet costs

Deputy Mayor Joan Green

Battle River Foundation Meeting

- Approval to replace one boiler as it needs repairs
- Approval for carpet cleaning
- Discussion and approval to install dust control system
- Discussion around the Business Plan and 3 year financial forecast
- Update regarding strategic planning meeting regarding sustainable affordable housing
- There are only three vacant suites at this point

Northern Lights Library

- Policy committee update was passed
- Budget and Financial review presented
 - The Budget passed with a 1.5% COLA and step increments for staffing
- No increase to library levies
- New Chair appointed
- I was nominated and will represent out zone on the executive
- Reminder that Ken Allen is able to attend local libraries for board orientations
- November 19, 2016 is an in-service day for staff
- Winter reading program “Snow reason not to read” will be sent to libraries
- Discussion regarding transportation a van for the area could decrease cost

Chacutenah Manor Meeting

- Circulating lines will be finished and a quote for a new boiler was accepted at a cost of \$3,800.00
- Still unable to rent the trailer. Will send a letter to the department as it is costing funds to maintain
- Railing will be completed in the Spring at the Manor’s cost
- Policy and Procedure Manual is being completed by Kelsey based on input from the Board.
- Resident Handbook is completed and will be presented to the resident at the Christmas Dinner
- Next Meeting is December 6, 2016

Cory Challenger

Irma Library Board

- Had the organizational meeting
- Ruth Jamison was elected Chair
- Began budget work
- Leah needs a new printer motion to purchase one
- Printing for color is no longer free it will cost \$0.50 per page

Initials of Mayor and CAO:

Waste to Energy

- Had a Conference call about reclaiming the land that the incinerator sat on
- Joe Kress is stepping aside as manager of the Landfill but will stay on as a consultant
- Looking at options for staffing the landfill and who will be responsible for that
- The Wainwright Fire Department is inquiring about space for a training spot at the landfill

Councillor Douglas Coubrough

Irma School Gym

- The Committee will visit other communities to see best practices for kitchen options in the building
- Once E. H. Walter school is complete we will go for another tour
- Chase the ACE fundraiser was explained

Viking Health Foundation

- The Helipad is now open and ready for use

East Central 911

- The new call system is running well
- Contracts with management staff have been renewed
- Looking to develop off site emergency operation site

Motion: 16- 253

MOVED BY Deputy Mayor Joan Green that the Village of Irma reports are accepted as given and received.

Carried

IN-CAMERA

Motion: 16-254

MOVED BY Councillor Vance Fuder that the Village of Irma move to in camera to discuss a labour item at 9:25 P.M.

Carried

Motion: 16-255

MOVED BY Councillor Cory Challenger that the Village of Irma move out of in camera at 9:56 P.M. after discussing a labour item.

Carried

ADJOURN

Motion: 16-256

MOVED BY Councillor Cory Challenger that the Village of Irma meeting be adjourned at 9:58 P.M.

Carried

Mayor

CAO

Initials of Mayor and CAO: