

VILLAGE OF IRMA

Minutes of the Regular Meeting of Irma Village Council held June 27, 2017 at 7:00 p.m. in the Irma Village Council Chambers.

CALL TO ORDER: Mayor Dennis Fuder called the meeting to order at 7:01 P.M.

PRESENT: Mayor Dennis Fuder, Deputy Mayor Joan Green, Councillor Cory Challenger, Councillor Doug Coubrough, Councillor Vance Fuder, CAO Neil Loonen and Public Works Foreman Rob Lee 7:15-7:30 P.M.

GALLERY: Trevor Jones From 7:00 P.M. until 7:45 P.M.

DELEGATION:

AGENDA:

Motion: 17-120 **MOVED BY** Councillor Vance Fuder that the agenda amended be accepted as printed for the June 27, 2017 meeting with the additions of under New Business Storm Water on 50 Ave, July 1, 2017 Stat, M.D. Election Facility, and Seniors Week.

Carried

APPROVAL OF REGULAR MEETING MINUTES:

Motion: 17-121 **MOVED BY** Councillor Doug Coubrough that the Village of Irma’s regular meeting minutes of May 9, 2017 be accepted as printed.

Carried

APPROVAL OF REGULAR FINANCIALS:

Motion: 17-122 **MOVED BY** Councillor Cory Challenger that Village of Irma approve the month of May’s Financial Balance sheet be accepted as information.

Carried

Motion: 17-123 **MOVED BY** Deputy Mayor Joan Green that Village of Irma accept for information the April and May’s Group Benefit Fund Balance sheet.

Carried

APPROVAL OF ACCOUNTS PAYABLE:

Motion: 17-124 **MOVED BY** Councillor Doug Coubrough that the Village of Irma approve the following accounts for payment listing the following cheque numbers 12252- 12311, and DW 16-17.

Carried

May Accounts for Payment

	Village of Irma 2017 Site 19		
From: 2017/05/01 To: 2017/05/31			

Initials of Mayor and CAO:

Vendor Name	Purpose	Cheque	Amount
Payroll	Payroll	12252	\$ 1,676.52
Payroll	Payroll	12253	\$ 576.00
Payroll	Payroll	12254	\$ 1,730.80
Payroll	Payroll	12255	\$ 1,112.25
Payroll	Payroll	12256	\$ 1,197.39
Alberta Municipal Services Corporation	POWER	12257	\$ 4,161.94
Alberta One-call Corporation	April 2017 Notifications	12258	\$ 18.90
AMSC Insurance Services Ltd.	Hydro Vac & trailer insurance	12259	\$ 499.59
CCI Wired	internet	12260	\$ 73.49
Challenger, Cory	Remuneration	12261	\$ 400.00
CLEAR TECH INDUSTRIES INC.	Chlorine	12262	\$ 731.01
Coubrough, Douglas	remuneration	12263	\$ 300.00
Direct Energy Regulated Services	Natural Gas	12264	\$ 1,443.08
Edgerton, Village of	fuel/wages/benefits -ICE employee	12265	\$ 4,877.28
Fuder, Dennis	remuneration	12266	\$ 453.00
GFL Environmental Inc.	contract	12267	\$ 1,338.75
Gosselin, Kara	Contract	12268	\$ 550.00
Government Of Alberta	Land Title - tax arrears	12269	\$ 10.00
Green, Joan	remuneration	12270	\$ 300.00
Irma Co-op	Fuel, shop supplies, office supplies	12271	\$ 1,736.82
Local Authorities Pension	Pension	12272	\$ 1,604.07
Ricoh Canada Inc.	Black/ White & color copies	12273	\$ 164.81
Rocky Mountain Phoenix	Nozzle	12274	\$ 2,070.40
Valon Technologies	Firehall.net Monthly	12275	\$ 630.00
Wainwright Assessment Group	monthly contract	12276	\$ 688.80
Waste Management of Canada Corporation	Garbage pick-up April 2017	12277	\$ 1,768.81
Mastercard	Hotel Assessment Training	DW 16	\$ 357.02
Payroll	Payroll	12278	\$ 1,805.53
Payroll	Payroll	12279	\$ 599.13
Payroll	Payroll	12280	\$ 1,730.80
Payroll	Payroll	12281	\$ 1,223.41
Payroll	Payroll	12282	\$ 1,435.42
Payroll	Payroll	12283	\$ 320.48
A&R Contracting	Spray village vegetation	12284	\$ 2,205.00
ADT Canada Inc.	fire hall alarm	12285	\$ 176.37

Initials of Mayor and CAO:

AMSC Insurance Services Ltd.	Benefits	12286	\$ 1,807.85
Arnold, Adam	Campground Caretaker - May	12287	\$ 600.00
B & R Eckel's Transport Ltd.	Chlorine Freight	12288	\$ 270.10
CAM- TRAC	Flush/clean sewer lines & CCTV inspection	12289	\$ 7,434.00
Chacutenah Manor	gov't payment - 2nd quarter	12290	\$ 2,322.75
Fuder, Dennis	May- Honorarium	12291	\$ 250.00
Government Of Alberta	Return overpayment for fire call to AB Transportation	12292	\$ 2,150.00
Group Benefit Fund	council, admin, PW benefits	12293	\$ 1,125.00
Guard, Ray	HazMat Training	12294	\$ 400.00
Holt Transport Inc.	Gravel for Dumpsite	12295	\$ 2,753.41
LaPointe, Stephanie	ACP Renewal - EMR	12296	\$ 525.00
Local Authorities Pension	Pension	12297	\$ 1,716.58
Loonen, Cornelius	Reimbursement CLGM and LAPP training	12298	\$ 807.10
MCSNet	Admin/FD/PW internet	12299	\$ 73.40
Newton, Amy	ACP Renewal - EMT	12300	\$ 525.00
Newton, Devon	HazMat Training	12301	\$ 400.00
Newton, Randy	ACP Renewal - EMT	12302	\$ 525.00
Parsons, Brandon	HazMat Training	12303	\$ 400.00
Revenue Canada	Income Tax Reduced	12304	\$ 4,690.92
RFS Canada	photocopier -June 1- Aug 31,'17 contract	12305	\$ 597.02
Rinas, Cory	HazMat Training	12306	\$ 400.00
Rocky Mountain Phoenix	FD Turnout Gear - Coat and pant	12307	\$ 4,620.27
Star News Inc.	Tax Assessment Notice -2017	12308	\$ 180.08
Telus (Cellular)	Admin/ PW cell phones	12309	\$ 134.87
TELUS Communications	telephones	12310	\$ 713.64
Worker's Compensation Board- Alberta	Premiums - 2nd installment	12311	\$ 893.75
Mastercard	Hotel Conference	DW 17	\$ 778.80
			\$ 77,061.41

DELEGATIONS

BYLAW

POLICY REVIEW

BUSINESS ON GOING:

FLOAT

Initials of Mayor and CAO:

WATER PLANT Motion: 17-125	Council discussed parades in the area and working with the ICE float. Moved by Councillor Vance Fuder that the Village of Irma accept Bi-Systems quote for options 1, 2, and 3 for the water treatment plant for a cost of \$22,045.00 with the funding coming from either MSI Capital Grant or the M.D. of Wainwright's Core infrastructure grant.	Carried
SCHOOL CROSSWALK	No Action	
HEADSTONE	No Action.	
NEW BUSINESS ACTION LIST	Council received the Action List	
VOLLEYBALL COURT Motion: 17-126	MOVED BY Deputy Mayor Joan Green that the Village of Irma have Public Works do as much work as possible to get the court ready, and spend no more than \$2,000.00 on outside contractors as help.	Carried
AUMA POWER CONTRACT Motion: 17- 127	MOVED BY Councillor Cory Challenger that the Village of Irma have administration enter into an agreement with AUMA for power and natural gas prices until 2020.	Carried
RETURNING OFFICER Motion: 17- 128	MOVED BY Councillor Doug Coubrough that the Village of Irma have CAO Neil Loonen be named the returning officer for the 2017 election.	Carried
EMPLOYMENT STANDARD CHANGES	A discussion about the new changes occurred.	
ELECTION STAFF RECRUITMENT Motion: 17- 129	MOVED BY Councillor Vance Fuder that the Village of Irma allow for overtime costs to have all administration staff be able to work for the election.	Carried
STORM WATER REQUEST FOR PROPSAL	Council went over the RFP for engineering services for the potential storm water project.	
Motion: 17- 130	MOVED BY Councillor Cory Challenger that the Village of Irma have administration advertise for an engineer for the project by placing the Request For Proposal on the appropriate websites to comply with legislation.	Carried
Motion: 17- 131	MOVED BY Councillor Vance Fuder that the Village of Irma have administration contact Alberta Environment about the process to use	

overland pumping to move water from the Pond area to the Irma Golf Course.

Carried

GIC MSI FUNDS 2017

Motion: 17- 132

MOVED BY Councillor Cory Challenger that the Village of Irma Council allow administration to get a GIC for the MSI 2017 Grant dollars.

Carried

COUNCIL ELECTION TRAINING

Motion: 17- 133

MOVED BY Deputy Mayor Joan Green that the Village of Irma contact the other municipalities in the area and that they would prefer to do election training at a regional level, held in Wainwright. Further that council's preference is two days but would side with majority of councils if the second option was one day.

Carried

PRAIRIE LINK WEBSITE

Motion: 17- 134

MOVED BY Councillor Doug Coubrough that the Village of Irma Council approach prairie link to see if they want to receive information about council meetings for their local website.

Carried

DEM TRAINING COURSE

Motion: 17- 135

MOVED BY Deputy Mayor Joan Green that the Village of Irma Council have administration attend the training course and pay for meals, mileage, and one night hotel for the Director of Emergency Management's one day pilot training course offered by Alberta Emergency Management, if the CAO is available.

Carried

ASSET MANAGEMENT COMPANY

Motion: 17- 136

MOVED BY Councillor Vance Fuder that the Village of Irma council allow administration to negotiate with Urban Systems as the official consultant for the 2017 Asset Management Project for a price of \$168,000.00. Further that pending successful negotiations and approval from all other partnering councils, the CAO and Mayor be allowed to sign a contract with the company.

Carried

TREE STUMP QUOTES

Council received a quote for tree stump removal. No Action.

FIRE TRUCK

No Action.

AUMA AWARD APPLICATION

Motion: 17- 137

MOVED BY Mayor Dennis Fuder that the Village of Irma council nominate Councillor Doug Coubrough for the AUMA Distinguished Service Award and have administration submit an application into AUMA.

Carried

STORM WATER

A Discussion about Storm Water on 50 Ave occurred.

Initials of Mayor and CAO:

Carried

JULY 1, 2017

Motion: 17- 138

MOVED BY Councillor Doug Coubrough that the Village of Irma have July 3 be the day off in lieu for July 1, since July 1 is a holiday.

Carried

M.D. OF WAINWRIGHT ELECTION REQUEST LETTER

Motion: 17- 139

MOVED BY Councillor Vance Fuder that the Village of Irma send a letter requesting the MD to run the election for Buffalo Trail Public School Trustees for Village residents on the condition that there be an election required. Further that the letter also request sharing a facility for the potential election.

Carried

SENIORS WEEK

Due to a change of council meetings there was not an official declaration of Seniors week. Council decided a late declaration is better than no declaration.

Mayor Dennis Fuder thanks all the Seniors for their hard work and declared June 5-11 Seniors week.

CORRESPONDENCE**HISTORY BOOK COMMITTEE**

Motion: 17- 140

MOVED BY Deputy Mayor Joan Green that the Village of Irma notify the Irma History Book Committee that the Village has room for 5 boxes of books to be stored permanently, and that we have 16. Therefore 11 boxes should be picked up.

Carried

CHERRY TREE REQUEST

Motion: 17- 141

MOVED BY Councillor Vance Fuder that the Village of Irma send a letter to the resident explaining that all setbacks must be adhered to and all items should be kept on their property.

Carried

Motion: 17- 142

MOVED BY Councillor Cory Challenger that the Village of Irma file all correspondence.

Carried

REPORTS**Rob Lee Public Works Forman**

- Roads are being worked on
- The Highway wash room area has been fixed
- Working on the beach Volleyball court
- Cemetery work party did a great job

Initials of Mayor and CAO:

- Water plant is having some corrections to the new system to make it work as we want
- Mowers have been acting up

Mayor Dennis Fuder

Wainwright Family Community Service May 18, 2017

- Quick Meeting with regular items

Wainwright Family Community Service June 15, 2017

- Policy meeting
- Went over changes to the employment standards

Wainwright and District Health Foundation

- Looking for entertainment for the Gala 2017
- 158 babies were delivered in Wainwright
- E.R. numbers are up
- The renovation should be complete in 18 months

Deputy Mayor Joan Green

Northern Lights Library System

- 8:00 AM – 4:30 PM meeting
- Plan of service was worked on
- Very productive meeting

Battle River Foundation Meeting

- Fire suppression is an on going item
- Final asbestos abatement under way
- Housing Strategy should be rolled out from the province soon

BRAED

- Will require a new executive director
- Planning meeting for the annual general meeting is underway
- Camrose County has joined the group
- Broadband presentation was held
- One last trip is well on its way

Councillor Vance Fuder

Irma Arena Board

- The new chair is Kent Erickson

Cory Challenger

Waste to Energy

- James Schwindt is learning how the landfill is working
- Staff and policies are being updated
- Equipment is in need of work
- Asking the board to hire a consultant to come help with the education.

Initials of Mayor and CAO:

Irma Library Board

- Leah was explaining what options there were for the new library
- They began a wish list for the new facility
- Summer reading program is hopefully a go

Councillor Douglas CoubroughViking Health Foundation

- Young Medical minds will be shadowing the staff soon
- Upon approval of the medical staff, we will purchase a ventilator for \$20,000.00
- A retro view scope has been order for \$25,000.00
- There may be an OBS/GYNE specialist coming to Viking two days a week.
- The new pharmacy is open
- Next meeting is August 28, 2017

Irma and District School Enhancement Society June 7, 2017

- An Architect has been chose and they have presented a seven page document that asks questions about the project
- Broken into various subsections
- Reviewed the categories that pertain to the joint use

Irma and District School Enhancement Society June 13, 2017

- The joint use committee for the project met and completed a draft of the joint use agreement.
- This will be sent on to Bob at Buffalo Trail and then to their Legal department
- Once they are done with it all other interested parties will be able to get a look at it

ICE June 14, 2017

- Three members attended the meeting in Chauvin
- There was a presentation from East Central 911
- There were services outlined to members
- ICE float will attend several parades
- Plans are coming together regarding election training
- Plans are in place for the Asset Management Project

East Central 911 June 19, 2017

- Received the auditor's report
- Information on services was provided to members
- Operating and Capital expenses were presented

Cemetery Cleanup June 20, 2107

- 20 volunteers showed up
- Alfie Fleming brought two large trucks of top soil
- The United Church served lunch
- Cement covers removed were taken to Kenlar
- Kenlar provided a truck to haul the cement

Initials of Mayor and CAO:

- Wayne Burton brought a small tractor
- Alfie Fleming provided a skid steer
- Bob Burton provided a skid steer
- Bob Smallwood provided a small tractor and harrows
- Ron Dempsey provided spray paint for the chain and posts that border the south side of the cemetery
- Sites were seeded that required it
- Village staff organized equipment
- The hope is that we can complete the removal of grave covers in the North West end during next year's cleanup
- Gazebo has a directory

Irma and District School Enhancement Society June 26, 2017

- Committee as a whole met to review the configuration of the new school
- Talked about round tables, chairs, and other community spaces.

Motion: 17- 143

MOVED BY Councillor Vance Fuder that the Village of Irma reports are accepted as given and received.

Carried

**IN-CAMERA
ADJOURN**

Motion: 17- 144

MOVED BY Deputy Mayor Joan Green that the Village of Irma meeting be adjourned at 10:13 P.M.

Carried

Mayor

CAO

Initials of Mayor and CAO: