

VILLAGE OF IRMA

Minutes of the Regular Meeting of Irma Village Council held December 13, 2016 at 7:00 p.m. in the Irma Village Council Chambers.

- CALL TO ORDER:** Mayor Dennis Fuder called the meeting to order at 7:00 P.M.
- PRESENT:** Mayor Dennis Fuder, Deputy Mayor Joan Green, Councillor Cory Challenger, Councillor Doug Coubrough, Councillor Vance Fuder, CAO Neil Loonen and Public Works Foreman Rob Lee and Assistant Works Stephanie LaPointe 7:30-8:30 P.M..
- GALLERY:**
- DELEGATION:** Kelly Larson and Carol Miller attended the meeting and talked to council about the location of the crosswalk. Both residents liked the idea but wanted to make sure the crosswalk would not line up with their driveways for safety reasons. They attended the meeting from beginning until 7:15 P.M.
- AGENDA:**
Motion: 16-264
- MOVED BY Councillor Vance Fuder that the agenda amended be accepted as printed for the December 13, 2016 meeting with the additions of under new business Small Town Saturday Night.
- Carried
- APPROVAL OF REGULAR MEETING MINUTES:**
Motion: 16-265
- MOVED BY Deputy Mayor Joan Green that the Village of Irma's regular meeting minutes of November 8, 2016 be accepted as printed with the correct page numbers.
- Carried
- Motion: 16-266
- MOVED BY Deputy Mayor Joan Green that the Village of Irma's regular meeting minutes of November 22, 2016 be accepted as printed with the corrected page numbers.
- Carried
- APPROVAL OF REGULAR FINANCIALS:**
Motion: 16-267
- MOVED BY Councillor Cory Challenger that Village of Irma approve the month of November's Financial Balance sheet be accepted as information.
- Carried
- APPROVAL OF ACCOUNTS PAYABLE:**
Motion: 16-268
- MOVED BY Councillor Doug Coubrough that the Village of Irma approve the following November accounts for payment listing the following cheque numbers 11899- 11973, and DW 26-29.

Initials of Mayor and CAO:

Carried

November Accounts for Payment

Payroll	Payroll	11899	\$	1,675.17
Payroll	Payroll	11900	\$	298.87
Payroll	Payroll	11901	\$	1,856.01
Payroll	Payroll	11902	\$	1,105.11
Alberta Municipal Services Corporation	Power	11903	\$	4,324.61
Alberta One-call Corporation	Notifications – October	11904	\$	88.20
Bel Contracting Ltd	Ditch work/Culvert Work	11905	\$	17,955.00
Bison Printing 2000 Ltd.	Water meter cards	11906	\$	99.75
Bumper to Bumper	Shop/3 ton truck supplies	11907	\$	160.35
Canada Registry	Canadian Business Registry CD-ROM	11908	\$	712.94
Challenger, Cory	Remuneration	11909	\$	700.00
Coubrough, Douglas	Remuneration	11910	\$	921.60
Direct Energy Regulated Services	Natural Gas	11911	\$	987.77
Edgerton, Village of	ACP Fuel and wages	11912	\$	3,707.69
Fuder, Dennis	Remuneration	11913	\$	902.60
Fuder, Vance	Remuneration	11914	\$	400.00
GFL Environmental Inc.	Blue bag contract	11915	\$	866.25
Go East RTO	Go East 2017 Membership	11916	\$	664.75
Gosselin, Kara	November contract	11917	\$	550.00
Green, Joan	Remuneration	11918	\$	834.80
Irma Co-op	PW/FD Fuel, shop supplies, FD supplies	11919	\$	870.34
JD's Coatings	Repair grates for sander	11920	\$	483.00
Larson Mechanical	3 Ton Truck Inspection & Repair	11921	\$	745.50
Local Authorities Pension	Pension	11922	\$	1,607.05
M.D. Of Wainwright	Custom Irma maps	11923	\$	80.00
MCSNet	Internet	11924	\$	73.40
Rocky Mountain Phoenix	Amplifier-Clear Command	11925	\$	412.65
Telus (Cellular)	FD Cell Phone	11926	\$	52.27
Vadim Software	WinFin Programs	11927	\$	3,719.86
Wainwright Assessment Group	Contract	11928	\$	675.15
Wainwright Regional Waste to Energy	Contract	11929	\$	855.00
Waste Management of Canada Corporation	Contract	11930	\$	1,780.72
Weekly Review	Thank you to Firefighters	11931	\$	105.00
Master card	Stamps	DW 26	\$	267.75
Payroll	Payroll	11932	\$	4,233.99
Payroll	Payroll	11933	\$	573.67

Initials of Mayor and CAO:

Payroll	Payroll	11934	\$	1,856.01
Payroll	Payroll	11935	\$	1,105.11
ADT Canada Inc.	Basic alarm monitoring etc.	11936	\$	176.37
Alberta Association Of M.D.'s	Office supplies	11937	\$	109.19
AMSC Insurance Services Ltd.	Benefits	11938	\$	1,755.06
B & R Eckel's Transport Ltd.	Chlorine freight	11939	\$	261.09
Denmax Energy Services	50 Ave drainage ditch	11940	\$	6,615.00
Emter, Douglas	2016 Wages	11941	\$	1,485.00
Fenton, Blair	2016 Wages	11942	\$	605.00
Ford, Esther	Christmas Party Catering	11943	\$	693.00
Fuder, Dennis	Mayor Honorarium	11944	\$	250.00
Group Benefit Fund	benefits - council & staff	11945	\$	1,125.00
Guard, Ray	2016 Wages	11946	\$	1,515.00
Inkster, Glen	November wages	11947	\$	400.00
Jordan, Tyler	2016 Wages	11948	\$	785.00
LaPointe, Stephanie	2016 Wages	11949	\$	1,545.00
Larson, Robert	2016 Wages	11950	\$	2,493.75
Larson, Tom	reimbursement of overpayment - 2016 taxes	11951	\$	1,093.23
Local Authorities Pension	Pension	11952	\$	1,607.05
Loonen, Cornelius	Meeting Mileage	11953	\$	127.60
Newton, Amy	2016 Wages	11954	\$	340.00
Newton, Devon	2016 Wages	11955	\$	855.00
Newton, Randy	2016 Wages	11956	\$	1,245.00
NexSel Technologies Inc.	Technical Services	11957	\$	4,353.79
Nissen, Eric	2016 Wages	11958	\$	1,331.25
Parsons, Brandon	2016 Wages	11959	\$	1,020.00
Pomeroy, Linda	2016 Wages	11960	\$	460.00
Prior, Clair	2016 Wages	11961	\$	1,507.50
Revenue Canada	Income Tax Reduced	11962	\$	4,270.31
RFS Canada	copier contract	11963	\$	597.02
Ricoh Canada Inc.	Copier usage	11964	\$	124.57
Rinas, Cory	2016 Wages	11965	\$	610.00
Rinas, Robert	2016 Wages	11966	\$	935.00
Schubada, Diane	Contract - Campground wages	11967	\$	600.00
Telus (Cellular)	admin & PW Cell phone	11968	\$	134.81
TELUS Communications	phones	11969	\$	690.32
Tomlinson, Darcy	2016 Wages	11970	\$	1,582.50
Veer, Ken	2016 Wages	11971	\$	600.00
Verreth, Jacob	2016 Wages	11972	\$	235.00
Wilson, John	2016 Wages	11973	\$	1,690.00
Master card	Year End Training	DW27	\$	156.45
Master card	AWWOA Membership	DW28	\$	60.00
Master card	AWWOA Membership	DW29	\$	60.00

Initials of Mayor and CAO:

			\$	104,407.80
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DELEGATION PRESENTATION

POLICY REVIEW

AUMA POLICY

Motion: 16-269

MOVED BY Councillor Doug Coubrough that the Village of Irma accept the AUMA policy and place it in the Village of Irma policy binder.

Carried

BUSINESS ON GOING:

FLOAT

There is a sub-committee created to begin the creation of a joint village float.

WATER PLANT

Motion: 16-270

MOVED BY Deputy Mayor Joan Green that the Village of Irma accept the following two options from Bi-Systems Controls for work at the water treatment plant. The options being 2 (raw water pipe replacement) and 3 (water pump servicing).

Carried

Motion: 16-271

MOVED BY Councillor Cory Challenger that the Village of Irma get a quote from Kenlar for line insulating for the three outside lines at the water plant.

Carried

DRINKING WATER SAFETY PLAN

Motion: 16-272

MOVED BY Councillor Vance Fuder that the Village of Irma accept Publics Works Report of the Drinking Water Safety plan as required by Alberta Environment and Parks.

Carried

IRMA FIRE BOARD MEMBER

No Action.

SCHOOL CROSSWALK

Motion: 16-274

MOVED BY Councillor Vance Fuder that the Village of Irma place a crosswalk on 50 street with appropriate signage. Furthermore that the crosswalk line up between both driveways on the grass area as to not interfere with the property owners driveways.

Carried

WAGE REVIEW

No action.

NEW BUSINESS

ACTION LIST

Council received the Action List as information.

Initials of Mayor and CAO:

AFTER HOURS CALL OUT

Council received the draft version of the Call out schedule and administration will send it to east central 911 for any suggestions they have.

MUNICIPAL AFFAIRS FARM BUILDING LETTER

Council was told about the letter Chauvin received in regards to farm buildings and what Wainwright Assessment's thoughts were for classification of the building.

INTERM BUDGET

Motion: 16-275

MOVED BY Councillor Doug Coubrough that the Village of Irma have administration pay the 2017 bills according to the 2016 operating budget until the final budget is adopted in 2017.

Carried

RCMP AFTER HOURS BUILDING ACCESS

Motion: 16-276

MOVED BY Councillor Vance Fuder that the Village of Irma have administration get a key and passcode for the RCMP department.

Carried

H-VAC TRAILER

Motion: 16-277

MOVED BY Councillor Cory Challenger that the Village of Irma set out for tender a request for a pull behind H-Vac unit for the ICE group.

Carried

TREE PLAN 2017

Motion: 16-278

MOVED BY Deputy Mayor Joan Green that the Village of Irma use the Battle River Foundation Grant along with the Fortis Grant for a tree program for 2017 located at the Ball Diamonds and send a letter to both Minor Ball, and the Irma Recreation Area Board about the project.

Carried

ECONOMIC DEVELOPMENT

Council discussed economic development within the Village and the potential for shared services down the road.

Bill 21

Council was briefly highlighted about Bill 21 and the changes.

CORRESPONDENCE**M.D. OF WAINWRIGHT MSI OPERATING FUNDING****UTILITY REQUEST**

Motion: 16-279

MOVED BY Councillor Vance Fuder that the Village of Irma move to In-Camera at 9:30 P.M. to discuss a potential legal issue.

Carried

Motion: 16-280

MOVED BY Councillor Cory Challenger that the Village of Irma move out of In-Camera at 9:37 P.M. after discussing a legal item.

Carried

Initials of Mayor and CAO:

- Motion: 16-281 MOVED BY Deputy Mayor Joan Green that the Village of Irma explain to the party that the estate can cover the utility bills or else the utilities for the property could be turned off. Carried
- HIGHWAY SIGN REQUEST**
 Motion: 16-282 MOVED BY Councillor Cory Challenger to amend the Highway Sign policy. Carried
- Motion: 16-283 MOVED BY Councillor Doug Coubrough that the Village of Irma accept Spade to Spoon's request as long as they follow all requirements in the policy. Carried
- Motion: 16-284 MOVED BY Deputy Mayor Joan Green that the Village of Irma file all correspondence. Carried

REPORTS

Rob Lee Public Works Forman

- All vehicles have service work complete
- Drinking Water Safety Plan council preparation is complete

Mayor Dennis Fuder

Wainwright Family Community Service

- Held organizational meeting
- Randy is Chair
- Either Myron or Ted is Vice Chair
- Talked about the resolutions for the FCSSAA conference
- Began work on the 2017 budget

Wainwright and District Health Foundation

- unable to attend

Councillor Vance Fuder

Irma School Advisory Council

- Recommend having a crosswalk on the south side of the north entrance of the school so once the kids come across the crosswalk they do not have to enter the driveway of the school
- Grad will remain as the third week in May

Irma Recreation Board

- Discussion on getting a group to bring the outdoor rink upkeep to a future meeting
- Finalizing numbers on the Christmas party with the Village
- Will cover repairs on the picnic tables up to \$1,000.00
- The Campsite brought in \$44,931.00 this year, up from \$28,463.00

Irma Agriculture Society

- President is Brent Fischer

Initials of Mayor and CAO:

- 1st Vice Chair is Joe holt
- 2nd Vice Chair is Jason Olson
- Arena Board members from the Society are Chair Vance Fuder, with Ryan Pfisterer and Jason Olson also on the board
- Santa Days is being finalized
- Fair is August 5,6, and 7 2017
- Will be doing another cash raffle as a fundraiser
- Set operation costs of the building to be paid for by selling 50/50 tickets

Irma Arena Board

- Only item left to replace is the electrical panel
- A leak in the roof was fixed
- Looking for new arena board sponsors, will be charging \$315 for the advertisement sign
- Looking into an internet phone line
- Budget meeting will be January 12, 2017

Deputy Mayor Joan Green

Battle River Foundation Meeting

- There was a motion to accept an elevator replacement quote
- There was a motion to increase the rent \$10.00

Cory Challenger

Irma Library Board

- Began budget work for next year
- Talked about the new printer and how it is working

Waste to Energy

- Pete Marshall the Waste to Energy Consultant is organizing and helping with some applications for expansion
- Waste Management wants to discuss recycling at the landfill

Chacutenah Manor Meeting

- There was a discussion about chairs
- There was talk about a loose hand rail
- Talk about a potential resident for the Trailer

Councillor Douglas Coubrough

Viking Health Foundation

- Annual general meeting had all board members remain the same
- Brian King was appointed the auditor
- Next annual general meeting will be November 27, 2017
- The board moved \$20,000.00 from Palliative care to the general accounts to pay off the telemetry unit
- Paid our share of the Helipad at \$172,000.00
- Next project is for a Retroview scope at \$25,000.00

Initials of Mayor and CAO:

- Working on advertising for the foundation
- Tabled a discussion on Young Medical Minds

East Central 911

- Annual General Meeting had Bruce MacDuff elected by the Northern Zone to replace Daryl Frank on the board of Directors
- All other board members remained the same
- The requisition will be \$6.40 for 2017
- Approved the union agreement with retroactive pay of 2% for 2014, 2% for 2015 and 2% for 2016.
- Going forward there will be a 2% raise in 2017, 2% 2018 and, 2% in 2019
- Retroactive pay was \$25,000.00
- Working on a backup center plan
- Land line and Cell phone numbers are down

Motion: 16-285

MOVED BY Councillor Vance Fuder that the Village of Irma reports are accepted as given and received.

Carried

IN-CAMERA

ADJOURN

Motion: 16-286

MOVED BY Deputy Mayor Joan Green that the Village of Irma meeting be adjourned at 10:03 P.M.

Carried

Mayor

CAO

Initials of Mayor and CAO: