

VILLAGE OF IRMA

Minutes of the Regular Meeting of Irma Village Council held August 9, 2016 at 7:00 p.m. in the Irma Village Council Chambers.

CALL TO ORDER: Mayor Dennis Fuder called the meeting to order at 6:58 P.M.

PRESENT: Mayor Dennis Fuder, Deputy Mayor Joan Green, Councillor Cory Challenger, Councillor Douglas Coubrough, Councillor Vance Fuder, CAO Neil Loonen and Public Works Foreman Rob Lee 7:15 P.M.- 7:30 P.M.

GALLERY:

DELEGATION: Charlie Soucy Left at 7:30 P.M. and Nick Vickers Left at 7:45 P.M.

AGENDA:
 Motion: 16-169
 MOVED BY Deputy Mayor Joan Green that the agenda amended be accepted as printed for the August 9, 2016 meeting with the additions of Under Business On Going House Demo/ ATCO Yard Cleanup, Under New Business Training for 2017, Public Works Truck, and Under Correspondence Letter from Statistics Canada.

Carried

APPROVAL OF REGULAR MEETING MINUTES:
 Motion: 16-170
 MOVED BY Deputy Mayor Joan Green that the Village of Irma's regular meeting minutes of July 12, 2016 be accepted as printed

Carried

APPROVAL OF REGULAR FINANCIALS:
 Motion: 16-171
 MOVED BY Councillor Vance Fuder that the month of July's Financial Balance sheet be accepted as information.

Carried

APPROVAL OF ACCOUNTS PAYABLE:
 Motion: 16-172
 MOVED BY Councillor Doug Coubrough that the Village of Irma approve the following June accounts for payment listing the following cheque numbers 11675-11723, and DW 16.

Carried

August Accounts for Payment

	Village of Irma 2016 Site 18		
From: 2016/07/01 To: 2016/07/31			

Initials of Mayor and CAO:

Vendor Name	Purpose	Cheque	Amount
Payroll	Payroll	11675	\$ 1,664.35
Payroll	Payroll	11676	\$ 903.98
Payroll	Payroll	11677	\$ 1,718.26
Payroll	Payroll	11678	\$ 1,044.98
MasterCard	CA-Web Hosting	DW16	\$ 264.22
Alberta Municipal Services Corporate	Power	11679	\$ 4,368.24
Alberta One-call Corporation	June 2016 Notifications Fee	11680	\$ 37.80
AMSC Insurance Services Ltd.	Benefits	11681	\$ 1,755.06
B & R Eckel's Transport Ltd.	Chlorine freight	11682	\$ 474.08
Battle River Alliance for Economic	AGM Registration Fee	11683	\$ 20.00
Bison Printing 2000 Ltd.	1000 plain envelopes	11684	\$ 126.00
Bumper to Bumper	Shop Supplies & Oil Change	11685	\$ 338.62
Canwest Propane Partnership	contract- propane for dumpsite	11686	\$ 126.00
Chauvin, Village of	Water - June 15 payroll	11687	\$ 4,169.66
Coubrough, Douglas	Council and Committee mtg.	11688	\$ 200.00
Direct Energy Regulated Services	Natural Gas	11689	\$ 314.68
Edgerton, Village of	ICE fuel for April, May & June	11690	\$ 773.44
F5 Services	Highway 14 - portable toilet service	11691	\$ 52.50
Fuder, Dennis	Council & committee mtg.	11692	\$ 210.00
GFL Environmental Inc.	June 2016 contract	11693	\$ 866.25
Gosselin, Kara	July Contract	11694	\$ 550.00
Green, Joan	Council & Committee mtg. & Mileage	11695	\$ 434.80
HPC Services	Flush sewer lines on 49 street	11696	\$ 420.00
Irma Co-op	PW & FD Fuel/ Admin & PW Supplies/ Admin Public Re	11697	\$ 2,004.23
John Deere Financial	Mower parts	11698	\$ 6.03
Local Authorities Pension	Local Authorities Pension Plan	11699	\$ 1,246.48
Loonen, Cornelius	3 binders for office	11700	\$ 18.91
MCSNet	Internet for Admin/PW/FD	11701	\$ 73.40
Telus (Cellular)	FD cell phone	11702	\$ 52.27
Wainwright Assessment Group	Monthly contract	11703	\$ 675.15
Wainwright Regional Waste to Energy	Requisition	11704	\$ 855.00

Initials of Mayor and CAO:

Waste Management of Canada Corporate	Monthly contract	11705	\$ 1,780.72
Payroll	Payroll	11706	\$ 1,535.78
Payroll	Payroll	11707	\$ 619.78
Payroll	Payroll	11708	\$ 1,718.26
Payroll	Payroll	11709	\$ 996.47
Payroll	Payroll	11710	\$ 1,110.87
ADT Canada Inc.	Basic Alarm	11711	\$ 94.34
Chauvin, Village of	ICE Employee Invoice	11712	\$ 2,640.85
CLEAR TECH INDUSTRIES INC.	Chlorine + credit	11713	\$ 505.95
Fuder, Dennis	Mayor Honorarium - July	11714	\$ 250.00
Group Benefit Fund	Group Benefits	11715	\$ 1,125.00
Inkster, Glen	Dumpsite contract - July	11716	\$ 450.00
Local Authorities Pension	Pension	11717	\$ 1,495.31
Revenue Canada	Income Tax reduced	11718	\$ 4,136.80
Rocky Mountain Phoenix	Gloves and flashlights	11719	\$ 877.80
Payroll	Campground Caretaker	11720	\$ 600.00
Sharp Underground Inc	Equipment to help cemetery grave and ATCO cleanup	11721	\$ 5,777.63
Telus (Cellular)	Admin/PW Cellphones	11722	\$ 152.49
TELUS Communications	Phones	11723	\$ 707.52
			\$ 52,339.96

DELEGATION PRESENTATION

Charlie Soucy attended the meeting to talk about the drainage problem in his area. He would like council to look at having the water drain towards 49 Street. He is prepared to work with council to do the work on his property. He also was wondering about when 49 Street would be worked on. Council told him it is one of the areas on the long term plan, and that the hope was to do all the underground work before resurfacing the road.

Nick Vickers attended council to talk about the project on 50 Avenue. He discussed with council about the cement work done along 50 Avenue and is concerned about wood left behind, cracks, the type of cement, and the paw prints in the cement. He also was worried about the change to drainage that occurred with his rain water no longer being carried under the sidewalk to the road.

POLICY REVIEW NICHE OUTLINE

No Action

Initials of Mayor and CAO:

BYLAW READINGS**BUSINESS ON GOING:****50 AVENUE TENDER**

Motion: 16-173

MOVED BY Mayor Dennis Fuder that the Village of Irma contact Kenlar Insulations and have administration organize a meeting with them in regards to the cement work done on 50 Avenue. Specifically the wooden board left behind, the cracks, and the cement chipping away.

Carried

Council received a recommendation from the engineer in regards to the 50th Avenue project. The sewer pipe has three areas with slopes out of the specifications listed in the contract. The engineer could not guarantee that this would create any problems, nor could they guarantee that this would not be any problems. Council felt that since the area was small and with the amount that could be held being around 10 liters in a 300 m 6 inch line we could have the company look at it after the winter, before the warranty period came up to see if there were problems.

Motion: 16-174

MOVED BY Councillor Vance Fuder that the Village of Irma allow the contractor to finalize the 50 avenue project pending BEL come before May 31, 2017 and inspect the sewer line again to see if there are any problems.

Carried

GYM EXPANSION

No Action.

CITIZEN'S ON PATROL

There was a meeting held with 8 people present. The group is looking at trying to start patrolling in the future. RCMP was present. Council suggested administration could notify the group they could advertise with the Village.

DRAINAGE

Motion: 16- 175

MOVED BY Deputy Mayor Joan Green that pending approval from the Public Works Foreman the Village of Irma request quotes to have some landscaping done on Lot A Plan 7721881.

Carried

WEBSITE**CAMERA SYSTEM**

No Action

ATCO/881 HOUSE DEMO

Council was told how the projects went.

NEW BUSINESS**ACTION LIST**

Council received the Action List as information.

Initials of Mayor and CAO:

CHEMICAL SPILL

Mayor Dennis Fuder declares an interest, vacates the chair, and leaves the room at 9:00 P.M.

Deputy Mayor Joan Green assumes the chair.

Council was briefed on a Chemical spill that occurred within the Village limits. On August 4, 2016 around 60 liters of herbicide "aspect" (Dow AgriSciences UN 3082) spilt on 53 Avenue and 50 Street and 20 liters of the same on a village easement by the school. Containment and clean-up procedures were immediately started by the Operator who is a Licensed Pesticide Applicator. The Operator used granular absorbent material, absorbent socks and activated charcoal to contain, soak up and neutralize the spilled herbicide on the paved road surface and the adjacent grassed area. The Irma Fire Department also responded to assist with the clean-up and to block off the street from traffic so the spilled herbicide would not be tracked by passing vehicles. There were no storm drains located in the area so there was no drainage risks. The Supervisor arrived on scene with additional absorbent material, absorbent socks, activated charcoal and empty pails. The spilled herbicide was soaked up and neutralized and the material was swept up and placed in sealed plastic pails and will be stored in a locked building until it is properly disposed of. As per M.D. of Wainwright No. 61 policy the M.D. CAO and Safety Officer were notified as well as the Village of Irma's CAO. An internal incident report was also completed by the Safety Officer and this will be reviewed by the Department supervisor and Municipal Safety Committee to determine any mitigating actions or improvements that would reduce or eliminate this type of situation happening again. The Department Head reported this herbicide spill to the Alberta Environment Spill line on the morning of August 5, 2016.

The M.D. has also said if the grass dies they will reseed the area.

Mayor Dennis Fuder returns to the room at 9:05 P.M.

Deputy Mayor Joan Green vacates the chair.

Mayor Dennis Fuder retakes the Chair.

CEMENT DAMAGE

ACP GRANT

Motion: 16-176

MOVED BY Councillor Cory Challenger that the Village of Irma have administration make an amendment to the ACP grant application for the Water operator pilot program on the conditions that it is accepted by Edgerton and Chauvin council for a new flushing truck for the project.

Carried

Training

Council was told about the Alberta Canada Job Grant and the potential for more training for staff.

Initials of Mayor and CAO:

PUBLIC WORKS TRUCK

Motion: 16-177

MOVED BY Councillor Doug Coubrough that the Village of Irma apply for a New Public Works truck using the MSI capital grant.

Carried

COMPLAINTS**CORRESPONDENCE****BREAKFAST PROGRAM**

A request made to council for funding. Administration will remind the group that requests for funding must be made in person.

BILL 21 FEED BACK

Council will answer the questions and email them back if interested.

MSI OPERATING

A letter was received from Municipal Affairs outlining that the 2015 MSI Operating SFE has been received.

STATISTICS CANADA

Village council received a letter thanking the Village of Irma for making a room available for training.

Motion: 16- 178

MOVED BY Councillor Vance Fuder that the Village of Irma file all correspondence.

Carried

REPORTS**Rob Lee Public Works Forman**

- Making a plan for the flashing sign. Trying to find a post that will work for the attachments.
- Float needs some work done to it
- Irma Daze is done for another year. No real big changes.
- Water Plant backup pump is having some problems in the control panel.
- Mower problems are more frequent this year as the rain has resulted in more grass needing to be cut
- Summer Staff is finishing up their work. The student has been a great help.

Mayor Dennis Fuder

No Meetings

Councillor Vance Fuder

No Meetings

Deputy Mayor Joan Green**Battle River Foundation**

- Meeting with Engineers held regarding Fire Suppression Upgrade - went well
- Regarding the Acoustics - they will come July 19, 2016 and Maintenance will install them.
- Window coverings have been ordered.
- Sidewalk has been completed.
- Lighting upgrades have been done as well.
- Report from Affordable Housing Engagement session given by Joan Green

Initials of Mayor and CAO:

- Lodge Family barbecue will be held September 10th.

Chacutenah Manor Meeting

- 8 suites are full, 3 are vacant and ready for occupancy, the trailer still has not been rented
- It will cost around \$3,800.00 to finish the circulating line upgrade
- Compliance review needs to be followed up with the following:
 - Inventory of appliances and tools
 - Insurance policy needs clarification
 - Point score must be done for new admissions
 - Motion from board to approve the audit
 - Policies and procedures must be done
 - Need a motion for a yearly fire inspection
 - Need a new format for financial reports and year to date
 - Annual income reviews need to be completed and documented
 - Need to set up annual contracts for fire inspections
- Response to action plan to be sent to the government by August 16, 2016
- Policy and Procedure meeting scheduled for August 30, 2016

Cory Challenger

No Meetings

Councillor Douglas Coubrough

No Meetings

Motion: 16- 179

MOVED BY Councillor Doug Coubrough that the Village of Irma reports are accepted as given and received.

Carried

ADJOURN

Motion: 16- 180

MOVED BY Councillor Vance Fuder that the Village of Irma meeting be adjourned at 9:47 P.M.

Carried

Mayor

CAO

Initials of Mayor and CAO: