



Payroll	Payroll	12687	\$ 1,863.31
Payroll	Payroll	12688	\$ 1,117.23
VOID Cheque	Printer grabbed 2 at once so numbers off	12689	
VOID Cheque	Printer grabbed 2 at once so numbers off	12690	
VOID Cheque	Printer grabbed 2 at once so numbers off	12691	
VOID Cheque	Printer grabbed 2 at once so numbers off	12692	
VOID Cheque	Printer grabbed 2 at once so numbers off	12693	
VOID Cheque	Printer grabbed 2 at once so numbers off	12694	
VOID Cheque	Printer grabbed 2 at once so numbers off	12695	
VOID Cheque	Printer grabbed 2 at once so numbers off	12696	
VOID Cheque	Printer grabbed 2 at once so numbers off	12697	
VOID Cheque	Printer grabbed 2 at once so numbers off	12698	
VOID Cheque	Printer grabbed 2 at once so numbers off	12699	
VOID Cheque	Printer grabbed 2 at once so numbers off	12700	
VOID Cheque	Printer grabbed 2 at once so numbers off	12701	
VOID Cheque	Printer grabbed 2 at once so numbers off	12702	
VOID Cheque	Printer grabbed 2 at once so numbers off	12703	
VOID Cheque	Printer grabbed 2 at once so numbers off	12704	
VOID Cheque	Printer grabbed 2 at once so numbers off	12705	
VOID Cheque	Printer grabbed 2 at once so numbers off	12706	
VOID Cheque	Printer grabbed 2 at once so numbers off	12707	
VOID Cheque	Printer grabbed 2 at once so numbers off	12708	
VOID Cheque	Printer grabbed 2 at once so numbers off	12709	
VOID Cheque	Printer grabbed 2 at once so numbers	12710	

Initials of Mayor and CAO:

	off		
VOID Cheque	Printer grabbed 2 at once so numbers off	12711	
VOID Cheque	Printer grabbed 2 at once so numbers off	12712	
VOID Cheque	Printer grabbed 2 at once so numbers off	12713	
Alberta Municipal Services Corporation	Power & interest charges	12714	\$ 5,065.52
Alberta One-call Corporation	November 2017 Notifications	12715	\$ 12.60
B & R Eckel's Transport Ltd.	Chlorine freight	12716	\$ 527.28
Bumper to Bumper	Supplies	12717	\$ 954.20
CCI Wired	Waterplant internet - Dec. 2017	12718	\$ 73.49
Coubrough, Douglas	Remuneration	12719	\$ 1,050.00
CVFSA	2018 Membership Insurance	12720	\$ 240.00
Direct Energy Regulated Services	Natural Gas	12721	\$ 1,602.34
Fuder, Dennis	Remuneration	12722	\$ 633.00
Fuder, Vance	Remuneration	12723	\$ 535.20
GFL Environmental Inc.	Recycling November	12724	\$ 1,358.70
Gosselin, Kara	Contract	12725	\$ 550.00
Henry's Refrigeration & Heating Ltd	Remove old Boiler & install new one	12726	\$ 11,060.70
ICE Village Committee	1 Camera Use	12727	\$ 50.00
Irma Co-op	PW Fuel; Supplies - PW;FD;Dump; W.Plant	12728	\$ 1,744.53
Local Authorities Pension	Local Authorities Pension Plan	12729	\$ 1,605.81
M.D. Of Wainwright	Road Oiling	12730	\$ 105,000.00
MCSNet	Internet - Admin/ PW/ FD	12731	\$ 73.40
Median Automotives	Truck, Chain saw & back hoe repairs	12732	\$ 2,547.85
Heike Wittich	Counselling session	12733	\$ 250.00
North Star Planning	School site review	12734	\$ 605.85
Star News Inc.	Holiday Hours Schedule	12735	\$ 157.50
Wainwright Assessment Group	Contract	12736	\$ 688.80
Waste Management of Canada Corporation	Contract	12737	\$ 1,768.81
Weekly Review	Remembrance Day Ad	12738	\$ 42.00
Payroll	Payroll	12739	\$ 1,661.01
Payroll	Payroll	12740	\$ 647.03
Payroll	Payroll	12741	\$ 1,863.31
Payroll	Payroll	12742	\$ 1,018.53
Payroll	Payroll	12743	\$ 434.16

Initials of Mayor and CAO:

AMSC Insurance Services Ltd.	Benefits	12744	\$ 1,880.23
Canwest Propane Partnership	Propane tank at dumpsite	12745	\$ 190.00
Edgerton, Village of	Wages, Fuel, Benefits etc.	12746	\$ 5,962.10
Fuder, Dennis	Dec. 2017 Honorarium	12747	\$ 250.00
Green, Joan	remuneration	12748	\$ 400.00
Group Benefit Fund	Councillors, Admin & PW Benefits	12749	\$ 1,125.00
Irma and District School Enhancement	transferring grant (Battle River Community Foundation)	12750	\$ 353,000.00
Local Authorities Pension	Pension	12751	\$ 1,497.65
Revenue Canada	Revenue Canada payment	12757	\$ 2,919.10
Site Engineering Technology Inc.	Consulting	12753	\$ 9,750.83
Star News Inc.	Holiday Hours	12754	\$ 211.58
Telus (Cellular)	Admin / PW Cell phones& late charge	12755	\$ 129.46
TELUS Communications Inc.	Phones	12756	\$ 730.13
ASFF	Education Requisition	ASFF4	\$ 32,428.75
Cancelled	Cancelled in error	12752	-\$ 2,919.10
MasterCard	AWWOA Membership - Steph	DW43	\$ 60.00
MasterCard	AWWOA Membership - Rob	DW44	\$ 60.00
Bi-Systems Electric & Controls Ltd.	SOP Documents	12757	\$ 2,362.50
Revenue Canada	Revenue Canada payment re issue	12758	\$ 2,919.10
		Total	\$ 563,066.40

## DELEGATIONS

### POLICY REVIEW

#### PUBLIC PARTICIPATION POLICY

Motion: 18-5

MOVED BY Councillor Doug Coubrough that the Village of Irma place the Draft Public Participation Policy in the policy book as official Village Policy.

Carried

### BYLAW

#### CODE OF CONDUCT AND PROCEDURE BYLAW #17-04

A Bylaw regarding the procedure and conduct of council within the Village of Irma.

Motion: 18-6

MOVED BY Councillor Vance Fuder that the Village of Irma pass the second reading of the Council Code of Conduct and Procedure Bylaw #17-04.

Carried

Initials of Mayor and CAO:

Motion: 18-7                      MOVED BY Councillor Doug Coubrough that the Village of Irma present the third and final reading of bylaw #17-04 a Code of Conduct and Procedure Bylaw to the Village of Irma and Council.  
Unanimously Carried

Motion: 18-8                      MOVED BY Deputy Mayor Joan Green that the Village of Irma pass the third and final reading of the Council Code of Conduct and Procedure Bylaw #17-04.  
Carried

**BUSINESS ON GOING:**

**HEAD STONE**

No Action

**STORM WATER ENGINEER**

Engineering is underway for the Village Storm Water project 2018.

**TRAIN WHISTLE**

The survey has gone out.

**PLAYGROUND SAFETY**

No Action.

**AUMA 2018**

Waiting till campground will take reservations in March.

**AFTER HOUR CALL OUTS**

Working with our IT contractor to finalize the switch.

**STREET LIGHTS**

A Discussion occurred in regards to the current street lamps.

**ACP SCOPE CHANGE**

Motion: 18-9

MOVED BY Deputy Mayor Joan Green that the Village of Irma as managing partners allow for the scope changes with the additions presented by Urban Systems, with the funding coming from the ACP Grant for the asset management project.

Carried

**NEW BUSINESS**

**ACTION LIST**

Council received the Action List.

Motion: 18-10

MOVED BY Councillor Vance Fuder that the Village of Irma name Doug Emter Intern Fire Chief for a period of six months to allow the department and administration to draft new job descriptions for the Fire Chief and Deputy Chief.

Carried

**MUNIWARE**

Motion: 18-11

MOVED BY Councillor Doug Coubrough that the Village of Irma enter into an agreement for purchase from Muniware for their accounting system

for the three year term costing \$1,671.53 monthly with the funding coming from the unrestricted surplus.

Carried

#### ALBERTA COMMUNITY PARTNERSHIP GRANT

Motion: 18-12

MOVED BY Councillor Richard Langley that the Village of Irma send a letter of support to the Village of Edgerton for their application for Wainwright Region attracts ACP Grant application.

Carried

#### Dispersal of Assets

Motion: 18-13

MOVED BY Deputy Mayor Joan Green that the Village of Irma allow administration and public works to create a list of items to disperse and contact Scribner auctions to see if they will do a sale in Irma. Furthermore that the Village of Irma approach other organizations within the Village to see if they have items for such a sale.

Carried

#### TERMS OF REFERENCE FOR INTERMUNICIPAL PROJECT

Motion: 18-14

MOVED BY Councillor Vance Fuder that the Village of Irma accept the presented ICC terms of reference .

Carried

#### ALBERTA TRANSPORTATION MEETING

Council discussed

#### FCM ASSET MANAGEMENT PHASE 2

Motion: 18-15

Moved by Deputy Mayor Joan

Be it resolved that the Village of Irma directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for Asset Management Service and Risk Assessments. Be it therefore resolved that the Village of Irma commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Detailed Service Assessment of Village provided services
- Detailed Risk Assessment of Village provided services, and

Be it further resolved that the Village of Irma commits \$5,540.00 from its budget toward the costs of this initiative.

Carried

#### GARBAGE WEIGHT REPORT

#### BLUE BAG SCHOOL PROJECT

#### PROGRAM FOR PARENTS

#### COMPLAINTS

#### CORRESPONDENCE

#### REPORTS

Initials of Mayor and CAO:

**Rob Lee Public Works Forman**

- Water plant tour was given in lieu of a report.
- Council was able to go through how the plant works
- Plant looks good and updates working well
- Council can always schedule other tours to learn more about the water plant

**Mayor Dennis Fuder**

No Meetings

**Deputy Mayor Joan Green**

Report to Council - Joan Green -January meeting

Battle River Foundation - December 2017

- Internet access is very spotty. Is being checked out.
- PA system is not consistent throughout the building. It is loud in the East kitchenette. Will be assessed.
- Letter from Alberta Seniors - Capital Improvements. There is funding available for the Bulkheads for the Sprinkler Upgrade. This was not in the original grant so will be submitted for payment.
- Fire Suppression project is gone well with minimal interruptions in the facility.
- Borrowing By Law was reviewed and approved as set.
- Loan Agreement amount and Credit card amount was approved as per previous year.
- Wage review meeting held and an overall increase was set with an allowance for Administration to set amount for specific positions. Admin Assist and Admin wages reviewed and approved.
- Capital Budget discussed and will be finalized in February along with Operating Budget.

ICF Meeting - December 18, 2017

- See Neil's notes.

**Councillor Vance Fuder**

No Meetings

**Councillor Richard Langley**

No Meetings

**Councillor Douglas Coubrough**

Waste to Energy December 18, 2017

- Scott Dubeau hired full time.
- Marilyn Lee being trained to operate the scale house.
- Waiting for soil testing to be returned.
- Land Fill safety procedures being developed.
- Loader being assessed for repairs.
- Teeth on Bomag need to be replaced.
- A review of all equipment has begun
- Next meeting February 12, 2018 at 4:30 P.M.

Initials of Mayor and CAO:

Motion: 18-16

MOVED BY Councillor Vance Fuder that the reports were given and received.

Carried

**ADJOURN**

Motion: 18- 17

MOVED BY Councillor Vance Fuder that the Village of Irma meeting be adjourned at 9:13 P.M.

Carried

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Mayor

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CAO

Initials of Mayor and CAO: