

VILLAGE OF IRMA

Minutes of the Regular Meeting of Irma Village Council held April 10, 2018 at 6:00 p.m. in the Irma Village Council Chambers.

- CALL TO ORDER:** Mayor Dennis Fuder called the meeting to order at 6:00 P.M.
- PRESENT:** Mayor Dennis Fuder, Deputy Mayor Joan Green, Councillor Doug Coubrough, Councillor Richard Langley, Councillor Vance Fuder, Foreman Rob Lee 7:15-7:35 P.M. and CAO Neil Loonen
- GALLERY:**
- AGENDA:**
 Motion: 18-56 MOVED BY Councillor Richard Langley that the agenda be accepted as printed for the April 10, 2018 meeting with the additions of correspondence: FCS, APWA, DI Property, STEP Grant. Carried
- DELEGATION:** Nicole Challenger from Theater 75 attended the meeting and talked to council about the play Under the Influence being put on by the Theater 75 group. Funds will be donated to mental health organizations in Wainwright to help people in the region. She asked if council would be interested in purchasing a table for the event.
- Motion: 18-57 MOVED BY Deputy Mayor Joan Green that the Village of Irma offer a donation of \$250.00 for the event but not purchase any tickets with the funds coming from the 2018 sponsorship budget amount. Carried
- APPROVAL OF REGULAR MEETING MINUTES:**
 Motion: 18-58 MOVED BY Councillor Doug Coubrough that the Village of Irma’s regular meeting minutes of March 13, 2018 be accepted as amended with the removal of the first “a” in motion 18-45 and the addition of “to contact” in motion 18-47. Carried
- APPROVAL OF REGULAR FINANCIALS:**
 None for this meeting due to accounting program switch.
- APPROVAL OF ACCOUNTS PAYABLE:**
 None for this meeting due to accounting program switch.
- POLICY REVIEW**
 Right To Refuse Work Policy
 Motion: 18-58 MOVED BY Councillor Richard Langley that the Village of Irma pass the presented Right To Refuse Work policy for the Village of Irma and place it in the policy binder.

Initials of Mayor and CAO:

Carried

**BUSINESS ON GOING:
PLAYGROUND SAFETY**

A discussion occurred in regards to the long term plan of the playground along highway 14.

Motion: 18-59

MOVED BY Councillor Richard Langley that the Village of Irma have Public Works staff, if able, remove the old equipment at the Highway 14 park.

Carried

AUMA 2018

Administration received the camper sizes for camping at AUMA 2018.

STREET LIGHTS

Fortis has not provided a map of the power poles at this time.

STORM PLAN UPDATE

Motion: 18-60

MOVED BY Deputy Mayor Joan Green that the Village of Irma accept the change orders in the report form the engineer for the Storm Water plan 2018.

Carried

**NEW BUSINESS
ACTION LIST**

Council received the Action List.

OPEN HOUSE

Administration reminded council about the open house April 24.

BUDGET 2018

Motion: 18-61

MOVED BY Councillor Doug Coubrough that the Village of Irma accept and sign the presented 2018 budget with estimated balanced operating and capital budgets for the 2018 year at an estimated \$1,931,800.00.

Carried

Motion: 18-62

MOVED BY Councillor Richard Langley that the Village of Irma present the draft forecast budget at the open house April 24, 2018.

Carried

ELECTRONIC PAYMENTS

Motion: 18-63

MOVED BY Councillor Doug Coubrough that the Village of Irma draft a policy for electronic payments and direct deposits with all village council being authorizers and staff including the CAO being able input the file.

Carried

OFFICE CLOSURE

Motion: 18-64

MOVED BY Mayor Dennis Fuder that the Village of Irma council allow administration to close the office for the training days for Muniware.

Carried

WATER TANKER

Motion: 18-65

MOVED BY Deputy Mayor Joan Green that the Village of Irma make an offer of \$2,000.00 for the GMC water tanker truck, with all current attachments and send it to the Irma Fire Board.

Carried

NEW MOWER

Motion: 18-66 MOVED BY Councillor Vance Fuder that the Village of Irma accept the quote for the Clipper Challenger Mower with the Kawasaki Engine at a cost of \$7,345.95 plus trade in of the current mower. Carried

APRIL 24 MEETING

Motion: 18-67 MOVED BY Councillor Doug Coubrough that the Village of Irma schedule a special council meeting on April 24 at 6:30 P.M. to go over the tenders for the Storm Water Project. Carried

BYLAW

MILL RATE BYLAW #18-01

A Bylaw to authorize the rates of taxation to be levied against assessable property within the Village of Irma for the 2018 taxation year. Carried

Motion: 18-68 MOVED BY Councillor Doug Coubrough that the Village of Irma pass the first reading of the Mill Rate Bylaw #18-01. Carried

Motion: 18-69 MOVED BY Councillor Vance Fuder that the Village of Irma pass the second reading of the Mill Rate Bylaw #18-01. Carried

Motion: 18-70 MOVED BY Deputy Mayor Joan Green that the Village of Irma present the third and final reading of bylaw #18-01 a Mill Rate Bylaw to the Village of Irma and Council. Unanimously Carried

Motion: 18-71 MOVED BY Councillor Richard Langley that the Village of Irma pass the third and final reading of the Mill Rate By-law #18-01. Carried

COMPLAINTS

CORRESPONDENCE

EMERGENCY MANAGEMENT

MUNICIPAL AFFAIRS- MUNICIPAL INDICATORS

MUNICIPAL AFFAIRS- MUNICIPAL ACCOUNTABILITY PROGRAM

ACP GRANT

IRMA AG. SOCIETY

MSI GRANT 2018

Initials of Mayor and CAO:

ALBERTA BEACH

WAINWRIGHT FCS

APWA

DI PROPERTY

STEP GRANT

REPORTS

Fleet Report

Council received a report about the current fleet status of the Village of Irma and what replacement would look like for costs.

Rob Lee Public Works Forman

- Snow melt is slower this year
- H-Vac is going well used about 16 hours so far this year
- Water Well 8 work is being scheduled
- Worked with the Fire Department on fill times for the New Tanker.

Once Rob Lee finished his report Council presented him a gift to thank him for his 10 years of service.

Dennis Fuder Mayor OF IRMA

Wainwright Family Community Services Mar 26

- Dr. Ken Harrison gave us his letter of resignation for April 25
- L@H completed the annual tax clinic
- May 10 having a Mother/Son Laser tag at the c-plex and pizza
- 2018 Wain FCS celebrates 45 years

Irma Recreation Board Mar. 28

- Paid bills
- Picked caretaker and set wage and camp fees

Wainwright and District Community Health Foundation April 2

- Did Organizational meeting and everything stay the same.
- We got \$10K from a 50/50 staff lottery from Royal Alex Hosp Foundation and Calgary health trust
- Invested money with Manulife
- At the Dr. Recruitment they are going to be needing 5 new Dr. in the next 5 years

Deputy Mayor Joan Green

Battle River Foundation Meeting – March 19, 2018

Initials of Mayor and CAO:

- Fire Suppression Project Update to Project presented by Administrator. Discussion re same – going well but time for completion has had to be extended due to ballasts and some additional requirements.
- ASCHA – ballot voting authorizations appointed. Convention April 11 – 13/18.
- Next meeting April 16, 2018

Asset Management meeting – March 27, 2018

- Presentation re this program, progress to date and next steps.
- Excellent and informative presentation. Will help the Village Council and Administration be more proactive in planning for future needs.

BRAED Board Meeting – Castor, Ab. – April 5, 2018

- Interim Executive Director - Kathy Goulet's contract has been extended to June 2019. There are a number of things happening and the Executive felt it would be good to complete these projects before looking to hire a new ED.
- Current projects are: **Valued – added Agriculture, Broadband – part 2, One-Less trip, Marketing and Website update (transfer out of EATC), and the transition out of EATC.** The transition out of EATC will be effective June 30, 2018. This meets the requirement for one years notice to withdraw. It will cost \$23,000.00 to get out of the agreement regarding the current website but it would have cost more to stay with HUB and PEP and we would still have had little control over the directions being taken.
- Shelly Cook from the Town of Coronation was elected. (To replace Rod Hunter).
- Broadband Phase Two is moving ahead with Red Deer as a partner. The initial plan was to use one template but as each Region is so unique this does not work. Presently waiting for the Consultant's report and then will move to a more technical focus. A request has been made to move CARES dollars to support that and a new Consultant will do the technical portion. The Federal Gov't has also made statements suggesting that this should be available to all so maybe some \$ will be available from them as well.
- Value-Added Agriculture – Research on Investment (ROI) was engaged to deliver a 3 phase project to investigate the potential for value-added agriculture in the BRAED region. The project was to include research on potential opportunities, foreign direct investment training and lead generation opportunities. Due to a late start and the need to use the ICCI grant funds the project was re-scoped to concentrate on research, opportunity identification and training. This is a collaborative project with Beaver County, Camrose County, Paintearth County, Flagstaff County and the City of Camrose. Each contributed \$10,000.00. The key findings were that the following were the investment opportunities to be promoted to potential investors; Meat processing, Pet food and animal feed, and Functional foods. Still lots of work to do on what can be offered to investors.
- The operation Plan was presented and approved. The 3 main focus areas are:
 1. **Economic Diversification** – investment attraction focussed on value-added agriculture, local retail supports, regional business development.
 2. **Capacity Building** – Member engagement, training and development.
 3. **Advocacy** – focussed on the agriculture industry, broadband and coal communities.
- To save money the BRAED Office in Killam is being closed and an alternate organization has been approached to take on some of the Admin work. Has not been confirmed. (Was presented as the current Admin Assist retiring but in actual fact she is being laid off).

Initials of Mayor and CAO:

- We had a guest speaker – Darren Walkey, Business director with the C2 program from the U of A. This was a very interesting and informative presentation/discussion. The C2 program focuses on the use of plant proteins. They have had discussions with over 2000 businesses from around the world on commercial opportunities in plant proteins, other ingredients and consumer product manufacturing. Protein Industries Canada Ltd. Is the new super cluster prairie wide effort that has raised nearly \$600 million of new investment to increase manufacturing of ingredients from our crops (protein being the poster child), getting these used in domestic and consumer product manufacturing (food, beverage, natural health, personal care, industrial non-food, pet food, fish food, etc.) Protein Industries Canada (PIC) will be open for business later this summer, they are currently recruiting and hiring staff and setting up their operations. The focus is on both food and non-food products. Pea protein is in high demand. (eg. A protein cover over oil allows it to be digested in the small intestine without the taste of fish oil. Just one of many examples.) Meat analogs and meat substitutes are in demand as people want a plant based protein. Through a fractionation process plant based proteins can provide protein, fiber, starch and oil. Very little is wasted if any. Discussion around insect protein and the use of. Failed crops can also be fractionated and used. In Alberta currently the focus is on Pulse-Driven Peas. Investors are interested in building manufacturing plants close to the food source – they want to know where it comes from. The current trend is around the sustainability of Animal protein – feed and water for the animals, cruelty to animals and many believe plant sources are healthier. Currently Sask has 2 facilities, Alta has 2 and Manitoba has one. More will be coming.

Irma Manor Board.

- Inspections going well on the trailer
- Plans for seniors week under way
- Renovation quotes being received.

Councillor Vance Fuder

Irma Recreation Board,

- See Mayor Dennis Fuder's

Councillor Richard Langley

Wainwright Ambulance Board Meeting March 27, 2018

- A report of the Ambulance Building Flooding was given
- Plumber was contacted no leaks were found
- Carpet was musty and removed. No mold found
- Slabs outside need to be lifted
- Creating a maintenance position to look after the building
- New flooring installed in the basement

Councillor Douglas Coubrough

Waste to Energy, Mar. 15, 2018. Councillor Doug Coubrough

- Received auditors report
- Reclamation is nearing completion
- Further discussion on metal contract

Initials of Mayor and CAO:

- Household hazardous waste round up, May 5.
- Spring clean up coupons will soon be available
- Looking to purchase 4X4 pick up
- Looking to purchase used gravel truck

Irma and district school enhancement society, Mar 15, 2018

- AGM
- All officers have stayed the same as last year
- Regular meeting
- \$1,726,662 raised so far
- Final agreement on construction is getting closer.
- Looking for a start date to be early April

Viking Health Foundation, Mar. 19,2018

- Several new pieces of Medical equipment have been placed in the hospital replacing old equipment
- Purchased a Laryngoscope \$3,316.00
- Approved a \$5,000.00 education grant to each of three applicants.
- Viking community wellness society have raised over \$66,000.00 for walking path. The VHF has contributed \$10,000.00

Irma Library Mar. 21, 2018

- Two people are going to Jasper for a Library conference
- Mar. 2018 open house/Virtual reality was well attended
- Wrap up fund raising planned for May 5, 2018
- Volunteer appreciation dinner May 1, 5:30 P.M.
- Next meeting May 16, 2018. 7:30 P.M.

Motion: 18-72

MOVED BY Councillor Vance Fuder that the reports were given and received.

Carried

ADJOURN

Motion: 18-73

MOVED BY Councillor Vance Fuder that the Village of Irma meeting be adjourned at 8:02 P.M.

Carried

Mayor

CAO

Initials of Mayor and CAO: